

COMMITTEE OF THE WHOLE – JUNE 14, 2011

COMMUNICATIONS

Distributed June 3, 2011

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| C1. Mr. Andrew Ussher, dated May 25, 2011. | Presentations and Deputations 8a) |
| C2. Mr. Giovanni Alimena, dated May 31, 2011. | Presentations and Deputations 8b) |
| C3. Ms. Anna DeBartolo and Rev. Jim Keenan, Co-Chairs, VSAC, dated June 1, 2011. | Presentations and Deputations 8c) |

Distributed June 10, 2011

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| C4. Rev. Jim Keenan and Ms. Anna DeBartolo and, Co-Chairs, VSAC. | Presentations and Deputations 8c) |
| C5. Member's Resolution submitted by Regional Councillor Deb Schulte, entitled "GTA WEST ENVIRONMENTAL ASSESSMENT STUDY". | 39 |
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C23. Mr. Ken Scwenger, Kleinburg Area Ratepayers' Association, dated June 14, 2011. 39

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C26. Mr. Andrew Ussher, dated June 14, 2011. Presentations and Deputations 8a)

Please note there may be further Communications.

C 1COMMUNICATION
CW - JUNE 14/2011.ITEM # - Presentations & Deputations 8a)

Subject: FW: Request for Deputation at Committee of the Whole Meeting

From: Andrew Ussher [mailto:andrewussher@rogers.com]
Sent: Wednesday, May 25, 2011 10:54 AM
To: Abrams, Jeffrey
Cc: Iafrate, Marilyn; Bellisario, Adelina; mike@blackthorn.ca
Subject: Request for Deputation at Committee of the Whole Meeting

I am writing on behalf of Langstaff Gospel Hall, which is a church located at 1350 Langstaff Road (near Dufferin & Langstaff) in the City of Vaughan.

We are planning two weeks of community outreach activities at 11290 Keele Street from June 26 to July 8, 2011. The planned activities will consist of:

The planned activities will consist of:

1. A "Kids Club" program that will run from 10 AM – 12 noon Monday July 4th through to Friday July 8th. These sessions will include:
 - a. Singing
 - b. Interactive sessions for kids, teaching life lessons based on Biblical principles
 - c. Crafts
 - d. Sports Activities
 - e. Information on our ongoing year-round outreach activities, including Tuesday night Kids Club sessions held at the Herb Carnegie Public School, Easter Programs, Christmas Programs, etc.

2. An adult outreach program that will run from 7 PM – 9 PM each evening, Sunday June 26 through to Friday July 8th. These sessions will include:
 - a. Singing
 - b. Bible-based life lessons
 - c. Information on our ongoing year-round community outreach activities.

The sessions are to be held in a 30'x60' tent installed on the property.

We contacted the City several months ago regarding these plans, and were told that we needed a Special Event Permit. We then worked with the Clerk's Office to obtain this permit – which we received on April 28, 2011 in a letter from Angela Di Martino.

One of the conditions of the Special Event Permit was to contact the Building Department for a tent permit. When we contacted the Building Department, we encountered a difficulty regarding the zoning of the property not permitting a tent installation without going through Committee of Adjustments, etc. – a process for which we do not have sufficient time to allow the planned activities to take place this summer.

We have spoken with Councillor Marilyn Iafrate, and she has suggested that we get a Deputation at the Committee of the Whole to explain our request, outline the efforts we have made to date to comply with all requirements of the City of Vaughan's permitting process, and request Council's consideration of our request for permission to install the tent.

I understand from your staff that the deadline to add an agenda item for the May 31 meeting of the Committee of the Whole

5/26/2011

passed on May 17th. I have also been informed that the next scheduled meeting is on June 14th, with the deadline for applications to be on the agenda coming on May 31 at noon.

I am asking your kind consideration of our request – if it is at all possible to be added to the meeting this coming Tuesday May 31, we would genuinely appreciate the consideration, as time is becoming very tight for our pre-planning for the community outreach events scheduled to start on June 26. If we cannot get on the May 31 meeting agenda, then we would respectfully request that we be allowed to come to the June 14th meeting.

You can contact me at any time regarding the above matter by reply e-mail or by calling my mobile phone at 647-448-3164.

We really appreciate your help.

Sincerely,

Andrew Ussher

189 Oxford Street
Richmond Hill, ON L4C 4L6
Canada
H: 905-737-8627
M: 647-448-3164

This e-mail, including any attachment(s), may be confidential and is intended solely for the attention and information of the named addressee(s). If you are not the intended recipient or have received this message in error, please notify me immediately by return e-mail and permanently delete the original transmission from your computer, including any attachment(s). Any unauthorized distribution, disclosure or copying of this message and attachment(s) by anyone other than the recipient is strictly prohibited.

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COMMUNICATION
CW - June 14 / 2011

ITEM # - Presentations & Deputations 8 b)

May 31, 2011

City of Vaughan
Clerks Department
2141 Major Mackenzie Drive
Vaughan, Ontario
L6A 1T1

I, Giovanni Alimena, of 97 Camomile Crescent, Woodbridge, Ontario am requesting the opportunity to make a deputation at the Committee of the Whole Meeting of the City of Vaughan on June 14, 2011 with respect to a shed matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'G. Alimena', with a large, sweeping flourish at the end.

Giovanni Alimena

c 3

COMMUNICATION

CW - June 14 2011ITEM # - Presentations & Deputations 8c)

From: vaughan social action council [socialactioncouncilvaughan@gmail.com]
Sent: Wednesday, June 01, 2011 8:39 AM
To: Clerks@vaughan.ca
Cc: mayor@vaughan.ca; DeBuono, Michelle
Subject: Deputation to Committee of the Whole June 12, 2011

Dear Mr. Abrams,

The Vaughan Social Action Council (VSAC) wishes to give a deputation to Committee of the Whole on June 12th regarding the City's previously approved task force(early 2010) for second suites. The Ontario Government has recently passed legislation(see excerpt below) to require municipalities to establish policies that would allow second units. We believe that the City should act swiftly to convene their task force to formulate Vaughan's response to expanded affordable housing in Vaughan. We will submit our oral presentation in advance in writing before the Committee date.

With thanks,

Anna DeBartolo and Rev. Jim Keenan
 Co-Chairs, VSAC

McGuinty Government Changing Housing System To Put People First

Families in need of affordable housing will get access to better and more flexible housing support.

The Strong Communities through Affordable Housing Act, 2011, was passed by the legislature today with the support of all parties. When the legislation comes into effect, it will reduce barriers to affordable housing, eliminate complicated rules and provide more opportunities for Ontarians to build a better future.

The legislation, a key part of Ontario's Long-Term Affordable Housing Strategy, will help fix the housing system by:

- Clarifying the roles and responsibilities of municipalities and the province to create stronger partnerships and greater accountability
- Expanding affordable housing options by requiring municipalities to establish policies that would allow second units
- Requiring the province and municipalities to measure and report on the progress being made, to ensure the new strategy is helping those with housing needs.

The strategy will also consolidate Ontario's housing and homelessness programs to give municipalities the flexibility to use funding to better address local needs.

The majority of the legislation will take effect on proclamation.

6/1/2011

VSAC Deputation on Secondary Suites Task Force
Vaughan City Council Committee of the Whole
June 14, 2011

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| C 4 COMMUNICATION CW - June 14/2011 ITEM - Deputation 8c) |
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The Ontario Strong Communities through Affordable Housing Act, 2011, received Royal Assent May 4, 2011 after passing Third Reading with the support of all parties.

A key component of this legislation is that it requires municipalities to establish policies that would allow second units (secondary suites, basement apartments, etc). It leaves the actual zoning for secondary units to be established by the municipality.

On February 16, 2010 Vaughan City Council passed a bylaw to establish and fund a task force on the issue of secondary suites in the City of Vaughan (See enclosed extract).

This bylaw grew out of a process begun with a deputation I had previously made in the fall of 2009 with written support by many including Anna Debortolo, now Co-Chair with myself of the Vaughan Social Action Council (VSAC), Anna Bortolus, Secretary of VSAC, and Debbie Schulte, now Regional Councillor Debbie Schulte.

At the time the supporters of this deputation emphasized the need to act quickly on this issue due to the fact of the hundreds of suites already existing in Vaughan, without being regulated by fire or building departments, as well as to include this type of affordable housing in aiding the intensification process in the City.

Over a year has passed since this bylaw was passed. The safety and intensification issues have not gone away and now there is the provincial imperative to provide for secondary units in Vaughan. Action on establishing a task force in this regard needs to be taken, in our opinion very quickly. Such a process is already budgeted for, as well as terms of reference have already been established. We believe the process to begin this work should begin in no later than a month or two at most.

The necessity for public engagement in this process is paramount. The issue of secondary suites is of the variety of what some community development theorists and practitioners term as a 'wicked' rather than a 'tame' issue/problem. A tame problem is one where all the parties involved can agree what the problem is ahead of the analysis and which does not change during the analysis. In contrast, a wicked problem is ill-defined. Nobody agrees about what exactly the problem is. This occurs when an issue is characterized by matters of interdependency, complexity, uncertainty, and controversy. The secondary suites issue is clearly of this variety.

By providing for the work of the task force the City will provide the means to move toward convergence of understanding of the issues involved among the many stakeholders. While there will be disagreements on what should be done, the task force process should facilitate a community learning process whereby there is an elevated understanding of what the actual issue(s) is so that the subsequent Council decisions in this regard will be the best planning decision possible, rather than just a compromise

brokered for competing interest groups. Secondly, while not agree upon by all, the actions of Council will be accepted by most.

We also see that it is critical if such learning and subsequent reception of the decisions of Council regarding secondary suites is to take place, that the task force be structured as was originally stated (see extract of Council Minutes dated February 16, 2010) whereby:

1. The Secondary Suites Task Force will review the Study, hold public meetings, gather information and provide recommendations to Council.
2. The Task Force should work with the Consultant and a resource group of City staff from the following departments: Policy and Development Planning, the Building Standards Department, By-law Enforcement Department and Fire and Rescue Services. These representatives will be available to the Task Force to educate, clarify and aid the Task Force in their deliberations.

In other words, the task force would report their findings directly to council.

One caveat is that with respect to key stakeholders, representatives from the development community, as well as the retail and service industries should also be included.

Thank you for your consideration of this matter.

Jim Keenan and Anna Debortolo

Co-Chairs, Vaughan Social Action Council

ITEM - 2 SECONDARY SUITES (Extract from Council Minutes February 16, 2011)
FILE #15.112
WARDS 1 TO 5

MOVED by Councillor Meffe
seconded by Councillor Yeung Racco
THAT Item 2, Committee of the Whole (Working Session) Report No. 4 be adopted and amended, as follows:

By approving the following:

That the Terms of Reference be approved, subject to Section "5.6 Community Consultation Program" for the Vaughan Secondary Suites Study reading as follows:

Composition: In order to ensure that the composition of the Secondary Suite Task Force is reflective of the communities of the City of Vaughan and includes qualified experts alike, the Task Force should comprise members of the public, and appropriate local experts in the field of housing and social services.

Role: The role of the Secondary Suites Task Force is to provide Council with recommendations based on their experience and knowledge of the subject and in response to the information that comes forward as a result of the study work.

Structure: The Secondary Suites Task Force will review the Study, hold public meetings, gather information and provide recommendations to Council.

The Task Force structure should be as follows:

1)

The Task Force should consist of citizens, ratepayer group representatives and housing and social services agency representatives who have indicated an interest in the subject of secondary suites. These people will be identified at the beginning of the study at an introductory meeting. A proposed Task Force members list will subsequently be created and subject to the approval of Council. These citizens must have a stated commitment to following through on the majority of meetings and the study process until the final report is brought to Council;

2)

The Task Force should work with the Consultant and a resource group of City staff from the following departments: Policy and Development Planning, the Building Standards Department, By-law Enforcement Department and Fire and Rescue Services. These representatives will be available to the Task Force to educate, clarify and aid the Task Force in their deliberations;

3)

The Task Force shall consist of not more than 20 members, quorum on any voting matter shall comprise 2/3rds of the membership;

4)

That the chair (or co-chairs) of the Panel will be appointed by the Task Force;

5)

A senior staff member shall act as liaison between the Task Force and Council/City staff over the term of the study; and

6)

In the event of a vacancy due to resignation (or major impediment to attendance) of any member of the Task Force, a comparable

COUNCIL MEETING MINUTES – FEBRUARY 16, 2010 53

replacement will be nominated and approved by the chair/co-chairs of the Task Force, subject to the approval by Council; and

By receiving the memorandum from the Commissioner of Planning, dated
February 12, 2010.
CARRIED

From: Abrams, Jeffrey
Sent: Wednesday, June 08, 2011 11:54 AM
To: Bellisario, Adelina
Subject: Fw: re VSAC Secondary Suite Deputation
Attachments: VSAC Deputation on Secondary Suites Task Force[1].doc; secondary suites[1].doc

From: Jim Keenan [mailto:revkeenan@gmail.com]
Sent: Wednesday, June 08, 2011 11:15 AM
To: Abrams, Jeffrey
Cc: Anna Bortolus <bortolus@sympatico.ca>; DeBartolo, Anna <anna.debartolo@yrdsb.edu.on.ca>
Subject: re VSAC Secondary Suite Deputation

Dear Mr. Abrams,

Attached is the VSAC Deputation on the issue of Secondary Suites which will also be presented orally at the Committee of the Whole meeting on June 14th, 2011. Also attached is an extract from the Vaughan City Council minutes of their February 16, 2010 meeting.

Thank you for your work

Regards,

Jim
Rev. Jim Keenan
905-751-5335
revkeenan@gmail.com



MEMBER'S RESOLUTION

C 5
COMMUNICATION
CW - June 14 / 11
ITEM - 39

| | |
|---------------|---|
| Date: | June 14, 2011 – COMMITTEE OF THE WHOLE |
| Title: | GTA WEST ENVIRONMENTAL ASSESSMENT STUDY |
| Submitted by: | Regional Councillor Deb Schulte |

WHEREAS, the Province of Ontario has required municipalities in the Greater Golden Horseshoe including York Region to plan for growth in accordance with the Provincial Growth Plan, and

WHEREAS, the Province has identified the GTA West Corridor in the Growth Plan as part of the required infrastructure to support growth, and

WHEREAS, the Ontario Ministry of Transportation is undertaking the multi-staged GTA West Corridor Environmental Assessment study, and

WHEREAS, MTO has released a draft Transportation Development Strategy Report for public comment as part of Stage 1 of the GTA West Corridor Environmental Assessment study, and

WHEREAS, Council supports the expeditious completion of the GTA West Corridor Environmental Assessment study, and

WHEREAS, the proposed GTA West Corridor through the City of Vaughan will bisect the Greenbelt and the Natural Heritage System in Vaughan, encompassing the Purpleville Creek headwaters (endangered red side dace habitat)/East Humber River environmentally significant area (ESA #127)/Humber River/Cold Creek environmental policy areas; and

WHEREAS, the GTA West Corridor Environmental Assessment study recognizes that the natural features of this area are important and must be protected, and

WHEREAS, the Greenbelt Plan policy 4.2.1.2(d) stipulates that *“New or expanding infrastructure shall avoid key natural heritage features or key hydrologic features unless need has been demonstrated and it has been established that there is no reasonable alternative”*, and

NOW THEREFORE BE IT RESOLVED that Council request MTO to confirm in Stage 2 of the GTA West Corridor Environmental Assessment study that the proposed GTA West Corridor through the City of Vaughan has less socio/environmental negative impacts than an alternative corridor that crosses the Oak Ridges Moraine.

Respectfully submitted,

Regional Councillor Deb Schulte

DATE: June 10, 2011
TO: Mayor and Members of Council
FROM: Janice Atwood-Petkovski
RE: Fill By-law

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| <u>C 6</u> COMMUNICATION CW - <u>June 14 / 2011</u> ITEM - <u>53</u> |
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Authority to regulate fill requires permit process and enforcement

Municipalities have the authority under s. 142 of the Municipal Act to prohibit and regulate the placement of fill and grade alterations (placing of fill, removal of topsoil, etc).

Enactment of a fill by-law necessitates the implementation of a fill permit application process. An application for a fill permit, along grading or site alteration plans, are submitted to Engineering and Works staff for comment and approval. Proposed grading and site alteration plans must be considered with reference to the approved grade established by the plan of subdivision and site plan. A Letter of Credit or other security is typically required prior to issuance of the permit, to ensure compliance with the proposed grading plan.

Vaughan's history of regulating fill

Prior to 1996, Vaughan did not have a fill control by-law in place. The matter was reviewed extensively, to assess the cost implications related to:

- staffing to review and evaluate applications and issue permits
- staffing and training for inspectors required to respond to complaints

The Fill By-law enacted in 1996 exempted:

- grading in conjunction with approved subdivision, rezoning or site plan approval;
- grading in accordance with an approved building permit;
- minor grading alterations incidental to Agricultural practices; and
- soil placed for purposes of landscaping, flower beds or vegetable gardens, so long as elevations within 60 cm. of property lines and drainage swales were not changed.

Vaughan's experience with complaints regarding residential fill

Despite the exemption for landscaping, flower beds and gardens, by 2004 the City was experiencing a significant volume of residential complaints relating to disputes between neighbouring homeowners about unauthorized fill. The Commissioner of Legal & Administrative Services reported that some 1,000 complaints were being received annually. These resulted in a need for staff to inspect, enforce and prosecute for violations. As well, because property owners can pursue a civil remedy for nuisance caused by water running from one property to another, the City was being named as a Defendant in civil proceedings commenced by neighbours claiming damages as a result of improper fill placement or grade alterations. The City was obligated to defend such actions, and the City was exposed to potential liability. Since 2004 the City has grown considerably.

In 2004, the City amended the Fill By-law to exempt occupied residential properties. Residential property owners can still pursue their civil remedy, however, the City no longer becomes involved in complaints about the placement of fill or other grade alterations on established residential properties.

An amendment to the Fill By-law, to apply to residential properties, will necessarily involve staff resources in:

- the review of applications and grading plans and issuance of permits;
- inspection and enforcement, in response to complaints;
- processing of charges for contraventions; and
- defense on civil actions by neighbouring property owners where the City is a named party.

In contemplating whether to re-introduce residential fill regulation, the up-coming program review may provide an opportunity to assess the services the City wishes to provide.



Janice Atwood-Petkovski
Commissioner of Legal & Administrative Services
& City Solicitor

c Clayton D. Harris
City Manager

Jeffrey A. Abrams
City Clerk

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| <p><u>C 7</u> COMMUNICATION CW - <u>June 14/2011</u> ITEM - <u>52</u></p> |
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From: Fernandes, Sybil
Sent: Monday, June 13, 2011 8:52 AM
To: Bellisario, Adelina
Subject: FW: health campus centre
Attachments: CAMPUS OF CARE REPORT.pdf; AFFIDAVIT June 14 2011.doc

From: Carrie Liddy [mailto:carrie.liddy@sympatico.ca]
Sent: Sunday, June 12, 2011 12:51 PM
To: Bevilacqua, Maurizio; Rosati, Gino; Racco, Sandra; Schulte, Deb; Marilyn Iafrate <miafrate@sympatico.ca>; DeFrancesca, Rosanna
Cc: Abrams, Jeffrey; Frank Greco <frank.greco@sympatico.ca>; Richard Lorello <rlorello@rogers.com>
Subject: FW: health campus centre

Mr Abrams,

My unsworn draft affidavit is attached to this email.

I intend on swearing and submitting as a written deputation that addresses the hospital land item on the June 14 agenda.

Please accept this draft written deputation until I submit the formal affidavit at which time the formal affidavit will replace this draft.

Thank you
Carrie

----- Forwarded Message
From: <frank.greco@sympatico.ca>
Date: Sun, 12 Jun 2011 02:04:53 -0400
To: <frank.greco@sympatico.ca>
Subject: health campus centre

FYI-

----- End of Forwarded Message

**AFFIDAVIT OF CARRIE LIDDY TO COUNCIL REGARDING THE
JUNE 14 2011 COW MEETING REGARDING AMENDING OPA 715**

I, Carrie Liddy , of the City of Vaughan, in the Province of Ontario, MAKE
OATH AND SAY:

1. I am a taxpayer and resident of the City of Vaughan. In this capacity I swear this affidavit.
2. I swear this affidavit solely to provide a written deputation to Vaughan Council.
3. I swear this affidavit as my personal opinion and under my understanding of the statutes that support residents of Vaughan and protect their tax dollars.
4. I swear this affidavit for the purposes of formally filing an objection to the planned amendment of the OPA 715 with regards to a change in use of the taxes approved solely as a hospital surcharge reported to be for the purchase of hospital lands.
5. I swear this affidavit specifically with regards to the reasonably possible contravention of the Municipal Act, the Ontario Hospitals Act, the Planning Act and any other statutes that may arise through the subsequent and current filing of this affidavit that the city council's actions in approving this resolution of council may represent.

6. The intended use of this affidavit is to file an objection with the OMB and therefore has been formally submitted as a written deputation to Vaughan Council with regards to the June 14 Committee of the Whole meeting .

7. On or around June 2009 City of Vaughan council passed a resolution to purchase a parcel of land to build a hospital. The details of the land purchase were purposefully not disclosed at the May 21 2009 public meeting and eventually passed in a closed session of council under the auspices of an allowable closed meeting exemption of "purchase of land".

8. During the public meeting the city officials and other officials representing a previously sanctioned (under other names) City based "trust fund administrator" and now one of a series of private corporations, charitable foundation, not for profit, etc. known as the Vaughan Health Campus of Care stated the details would be released upon successful purchase of the land.

9. To date, the details have not been released. The public has no way of knowing the criteria of the alternative parcels under investigation, and no way of knowing if value for money was received. What is now at issue is the June 14 2011 resolution of council , approximately two years after the surtax charge was applied for the purchase of the hospital lands, effectively parcels more than half of the hospital land for something else.

10. During the meeting a hospital surtax of \$80 million was passed specifically to be used as a local contribution to the hospital, in advance of the budget, or

even a hospital being approved, and is and was in addition to the regional surtax already designated for this same purpose.

11. During this meeting and immediately preceding the COW meeting, it was stated that the large parcel of land was required as per the Minister of Health's requirements for a hospital. One of the criteria for the purchase of the land was the size.

12. Subsequent to the approval of the \$80 million hospital surtax, an agreement called the "Contribution Agreement" was reached between City of Vaughan staff and the VHCC that dealt with control and use of the land. This agreement was not made public and was not discussed in public before it was signed.

13. The "Contribution Agreement" contains the details of the 22 acres of surplus lands alluded to in the June 14 resolution. The 22 acres has not been declared surplus, as the agreement specifies, nor has the province approved a hospital nor has the City or the VHCC released the basis of the original purchase of land, the other parcels reviewed nor any of the details of the selection committee findings.

14. I intend on including the "Contribution Agreement" itself as part of my objections I am intending on filing with the OMB, as it may not constitute a valid agreement under the Hospital Act and Municipal Act. One of the grounds I intend on objecting on is: the City does not have the authority to enter into an agreement with a third party for the purposes of building a hospital and does not

have the unilateral authority to change the use of a parcel of land specifically purchased through a hospital surtax after a specific resolution has been passed.

15. There may be conflicts of interests that I may include in my filing with the OMB and other bodies as required.

16. Additionally, another basis for an objection, is the matter that both before and during the public meeting where council passed the hospital surtax of \$80 million, the entire sum of money was represented to be for the community portion for a hospital. At all times, during the public meeting, the entire parcel of land purchased using the \$80 million was represented to have been purchased for a hospital. The objection is the hospital surtax is now being diverted to something else, and yet we have no hospital approved or built and certainly have no funding provided for a hospital.

17. In Canada, and under the constitution, all health care needs are under the jurisdiction of the province. The province has allowed municipalities the authority to levy taxes for hospitals. In this case, the City of Vaughan applied a surtax of \$80 million for the purpose of purchasing land for a hospital.

18. Another objection will be that under the Ontario Hospital Act only the Minister of Health can designate a parcel of land for the purposes of building a hospital. To date, the Minister has not approved the land purchased by Vaughan.

19. To date the province has designated York Central Hospital to build the hospital in Vaughan. The provincial planning process has not yet confirmed the size of the land required, nor has YCH received final approval to build a hospital nor received the funds to build a hospital .

20. My objective is to raise these and other objections with the OMB and all other jurisdictions of authority should Council approve this resolution and under the several statutes that protect taxpayer money and provide for the funding of a hospital properly by the province. This affidavit is the formal notification to Council of my intent.

21. Specifically, and included in my objections is my belief that the city has no authority to first pass a resolution approving a hospital surtax for the purchase of a parcel of land to build a hospital and second then change the use of the land for "something else" that has been ill-defined as "hospital related uses". Of note, is the lack of authority of both the municipal and federal levels of governments to build hospitals and all health care related matters come clearly under the province, as outlined in the Canadian Constitution .

22. The tape of the public meeting of May 21, 2009 provided to me by the City of Vaughan when the tax surcharge was passed, failed to mention any other uses of the money. I have other tapes and documents that confirm this and other issues I will be objecting to. The resolution of council does not mention any other uses of the \$80 million surtax other than to build a hospital. I encourage Council to listen to the tape before entering into a costly battle using taxpayer money for

a time consuming, lengthy and litigious process when common sense should prevail.

23. Based on the above, and as will finally be decided by the courts, and other jurisdictions should the council pass this resolution, the city has a requirement to provide the entire parcel of land to YCH, once the Minister of Health has approved the building of a hospital. Land, I note, was purchased through a hospital surtax solely authorized for the purchase of a hospital. Once the hospital is approved by the province and after the requirements of the hospital are known, and after YCH is given the money to build a hospital in Vaughan, the hospital can decide what to do with any land that is surplus and obtain the necessary legal approvals to do so.

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| C 8 COMMUNICATION CW - June 14/2011 ITEM - 52 |
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From: Fernandes, Sybil
Sent: Monday, June 13, 2011 1:10 PM
To: Bellisario, Adelina
Subject: FW: Email from Carrie Liddy

From: frank.greco@sympatico.ca [mailto:frank.greco@sympatico.ca]
Sent: Monday, June 13, 2011 09:27 AM
To: Bevilacqua, Maurizio; Rosati, Gino; Deborah Shulte <deborah.shulte@vaughan.ca>; Iafrate, Marilyn; Racco, Sandra; DeFrancesca, Rosanna; Abrams, Jeffrey; Harris, Clayton
Subject: Email from Carrie Liddy

Dear Mr. Mayor and Members of Council;

You were recently sent an email from Carrie Liddy re: an affidavit / deputation regarding the Vaughan Hospital. In her email. Ms. Liddy attacks the city with respect to actions taken on the hospital lands. I was copied on her email as well. I have in the past many years, had discussions and debates with Ms. Liddy on this and many other matters involving our city. I have always believed in transparency and public process. However, I do not condone or support, in any way, Ms. Liddy's actions or statements expressed in her email. It is unfortunate as to why Ms. Liddy feels that she needs to send me her statement. I have asked her not to cc me emails to Council in the future.

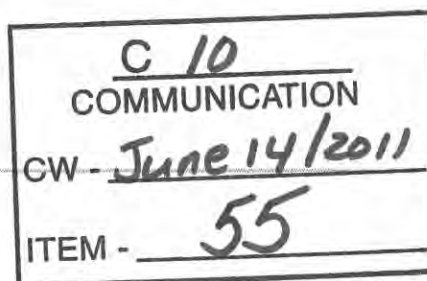
I am a big supporter of Vaughan's First Hospital, especially at the chosen site. I look forward to doing my part to help make this happen. If you have any questions or concerns, please call me anytime.

Regards,

Frank Greco t: 905-893-2427 fax: 905-893-3087

E-mail: frank.greco@sympatico.ca

This e-mail, including any attachment(s), may be confidential and is intended solely for the attention and information of the named addressee(s). If you are not the intended recipient or have received this message in error, please notify me immediately by return e-mail and permanently delete the original transmission from your computer, including any attachment(s). Any unauthorized distribution, disclosure or copying of this message and attachment(s) by anyone other than the recipient is strictly prohibited.



From: Fernandes, Sybil
Sent: Tuesday, June 14, 2011 9:14 AM
To: Bellisario, Adelina
Subject: FW: Auditor General
Importance: High
Attachments: Review of Internal Charter.pdf; Markham AG Report.docx; Media Release.docx

From: Richard Lorello [mailto:rlorello@rogers.com]
Sent: Tuesday, June 14, 2011 09:11 AM
To: Bevilacqua, Maurizio; Carella, Tony; DeFrancesca, Rosanna; Di Biase, Michael; Iafrate, Marilyn; Racco, Sandra; Rosati, Gino; Schulte, Deb; Shefman, Alan
Cc: Harris, Clayton; Cribbett, Barbara; Abrams, Jeffrey; Caroline Grech <cgrech@yrmg.com>
Subject: Fw: Auditor General

My apologies for not attaching the correct reports in my previous email.

----- Forwarded Message -----

From: Richard Lorello <rlorello@rogers.com>
To: Maurizio Bevilacqua <Maurizio.Bevilacqua@vaughan.ca>; Tony Carella <Tony.Carella@vaughan.ca>; Rosanna DeFrancesca <Rosanna.DeFrancesca@vaughan.ca>; Michael DiBiase <Michael.DiBiase@vaughan.ca>; Marilyn Iafrate <Marilyn.Iafrate@Vaughan.ca>; Sandra Racco <sandra.racco@vaughan.ca>; Gino Rosati <Gino.Rosati@vaughan.ca>; Deborah Schulte <Deb.Schulte@vaughan.ca>; Alan Shefman <alan.shefman@vaughan.ca>
Cc: Clayton Harris <clayton.harris@vaughan.ca>; barbara cribbett <barbara.cribbett@vaughan.ca>; Jeffrey Abrams <jeffrey.abrams@vaughan.ca>; Caroline Grech <cgrech@yrmg.com>
Sent: Tue, June 14, 2011 8:44:43 AM
Subject: Auditor General

Dear Members of Council

I am writing to respectfully disagree with the City Managers position with respect to the attached report entitled Review of Internal Audit Charter. It was my understanding that Staff was clearly directed to bring back a report with respect to the broadening of the Internal Auditor responsibilities along with options to establish the position of an Auditor General with an independent role for the City of Vaughan. The City Manager has chosen to retain an external consultant instead.

I disagree with the City Manager report where he maintains that the city needs to retain a consultant to review the function of Internal Audit. The City of Vaughan has both the professional and practical experience to determine what options are available to Council with respect to establishing the position of an independent Auditor General.

The attached report and recommendation compiled by Barb Cribbett during her tenure at the City of Markham clearly shows her experience in this area. Her report is very comprehensive and detailed which further demonstrates that an external consultant is NOT required for this purpose. Furthermore the City of Vaughan has well paid professional staff to interpret the provisions of the Municipal Act and make recommendations to council with respect to key Accountability and Transparency positions such as the Auditor General.

It is my strong recommendation that the position of Auditor General be established without further delay and without retaining an external consultant. A newly established Auditor General within the City of Vaughan can play a key role in

6/14/2011

an Organizational Review of our city.

I look forward to a resolution that will establish this position before council adjourns for the summer hiatus.

Sincerely
Richard T. Lorello

See attached Markham GC Report that was created by Barb Cribbett, now the Commissioner of Finance & City Treasurer at the City of Vaughan. Her recommendation while at Markham was:

RECOMMENDATION:

That the presentation "Auditor General Position" be received:
 And That an Audit Committee be re-established, comprised of some or all Members of Council:
 And That Council considers the addition of one or more external Citizen members to the Audit Committee:
 And That Markham's Auditor General report directly to the Audit Committee:
 And That the Auditor General position shall be filled initially with a two year full-time contract:
 And That the Auditor General's responsibility shall be to carry out financial, compliance, and performance audits:
 And That the Auditor General shall semi-annually submit a six month audit plan to the Audit Committee:
 And That no deletions or amendments to the six month audit plan be made except by the Auditor General, other than Council may add to the audit plan by a two thirds majority vote:
 And That the Auditor General report out to Audit Committee quarterly at a minimum:
 And That the appointment of a person to the position of the Auditor General be made, suspended or revoked by a two-thirds majority vote of Council
 And That an Auditor General Interview Committee be established, comprised of Mayor Scarpitti, Chair of the Finance Committee, Councillor Joe Virgilio and Chair of the Budget Sub-Committee, Councillor Dan Horchik
 And that Staff be authorized and directed to do all things necessary to give effect to this resolution.

GC Meeting:

<http://www.markham.ca/markham/ccbs/indexfile/Agendas/2007/Council/cl071023/cl071009.htm>

(2) AUDITOR GENERAL POSITION (13.2)

Report

That the presentation "Auditor General Position" be received; and

That Markham's Auditor General report directly to the General Committee of Council; and

That the Auditor General position shall be filled initially with a two year full-time contract and, that a full review of the Auditor General position and its value to the Corporation be undertaken at the end of the two year contract; and

That the Auditor General be responsible for assisting Council in holding itself and its administrators accountable for the quality of stewardship over public funds and for achievement of value for money in municipal operations; and

That the Auditor General shall semi-annually submit a six month audit plan to the General Committee; and

That no deletions or amendments to the six month audit plan be made except by the Auditor General, other than Council may add to the audit plan by simple majority vote; and

That the Auditor General report out quarterly to the General Committee; and

That the appointment of a person to the position of the Auditor General be made, suspended or revoked by a simple majority vote of Council; and

That an Auditor General Interview Committee be established, comprised of Mayor Scarpitti, Chair of the Finance

Committee, Councillor Joe Virgilio and Chair of the Budget Sub-Committee, Councillor Dan Horchik; and

That staff report back to a forthcoming meeting of General Committee with the proposed composition and mandate of an Audit Committee; and

That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED AS AMENDED (13:0)

(See following motions to amend)

Paragraph 2

Council consented to separate the question on the following paragraph 2 of Clause (2), Report No. 54:

"That Markham's Auditor General report directly to the General Committee of Council;"

CARRIED (11:2)

(See following recorded vote)

YEAS: Mayor F. Scarpitti, Regional Councillor J. Heath, Regional Councillor T. Wong, Councillor V. Burke, Councillor E. Shapero, Councillor J. Virgilio, Councillor C. Moretti, Councillor J. Webster, Councillor D. Horchik, Councillor L. Kanapathi, Councillor A. Chiu. (11)

NAYS: Deputy Mayor J. Jones, Regional Councillor G. Landon. (2)

Paragraph 3

Moved by Regional Councillor J. Heath

Seconded by Councillor L. Kanapathi

That Clause (2), Report No. 54 be amended to add the following to the end of paragraph 3:

"...and, that a full review of the Auditor General position and its value to the Corporation be undertaken at the end of the two year contract."

CARRIED (7:6)

(See following recorded vote)

YEAS: Regional Councillor J. Heath, Councillor V. Burke, Councillor E. Shapero, Councillor J. Virgilio, Councillor J. Webster, Councillor D. Horchik, Councillor L. Kanapathi. (7)

NAYS: Mayor F. Scarpitti, Deputy Mayor J. Jones, Regional Councillor T. Wong, Regional Councillor G. Landon, Councillor C. Moretti, Councillor A. Chiu. (6)

Paragraph 4

That paragraph 4 of Clause (2), Report No. 54 be revised to read as follows:

From:

"And That the Auditor General's responsibility shall be to carry out financial, compliance, and performance audits;"

To:

"That the Auditor General be responsible for assisting Council in holding itself and its administrators accountable for the quality of stewardship over public funds and for achievement of value for money in municipal operations;"

Markham:



Report to: General Committee

Report Date: September 20, 2007

SUBJECT: Auditor General Position
PREPARED BY: Barb Cribbett, Ext. 4735

RECOMMENDATION:

That the presentation "Auditor General Position" be received:

And That an Audit Committee be re-established, comprised of some or all Members of Council:

And That Council considers the addition of one or more external Citizen members to the Audit Committee:

And That Markham's Auditor General report directly to the Audit Committee:

And That the Auditor General position shall be filled initially with a two year full-time contract:

And That the Auditor General's responsibility shall be to carry out financial, compliance, and performance audits:

And That the Auditor General shall semi-annually submit a six month audit plan to the Audit Committee:

And That no deletions or amendments to the six month audit plan be made except by the Auditor General, other than Council may add to the audit plan by a two thirds majority vote:

And That the Auditor General report out to Audit Committee quarterly at a minimum:

And That the appointment of a person to the position of the Auditor General be made, suspended or revoked by a two-thirds majority vote of Council

And That an Auditor General Interview Committee be established, comprised of Mayor Scarpitti, Chair of the Finance Committee, Councillor Joe Virgilio and Chair of the Budget Sub-Committee, Councillor Dan Horchik

And that Staff be authorized and directed to do all things necessary to give effect to this resolution.

EXECUTIVE SUMMARY:

Not applicable

| | | | |
|---|----------------------|----------------------|---------------------|
| <u>1. Purpose</u> | <u>2. Background</u> | <u>3. Discussion</u> | <u>4. Financial</u> |
| <u>5. Others (Environmental, Accessibility, Engage 21st, Affected Units) 6. Attachment(s)</u> | | | |

PURPOSE:

The purpose of this report is to clarify the role of an Auditor General position for the Town of Markham, establish base terms of reference for the position and recommend the re-establishment of an Audit Committee

BACKGROUND:

Bill 130 – Amendments to the Municipal Act, 2001, came into force and effect on January 1st, 2007. New provisions in Bill 130 authorize municipalities to appoint Integrity Officers, including, an Integrity Commissioner, an Ombudsman, an Auditor General and a Closed Meeting Investigator. The Town of Markham has included an Auditor General position in the 2007 Operating Budget.

Staff have gathered data on municipal auditor general positions, as well as municipal internal auditor functions. Staff also met with Jeffrey Griffiths, Auditor General for the City of Toronto, and Paul Duggan, Director of Audit Services for the Region of York.

The first element of the municipal audit framework is the external auditor, which is required by the Municipal Act. The external auditor must be a licensed accountant, not an employee of the municipality, and appointed by Council. The external auditor provides an audit opinion on a set of financial statements, and a management letter to the Town's senior administration.

Discretionary elements of the municipal audit framework for Ontario municipalities (other than the City of Toronto) are the internal audit and Auditor General functions.

Municipal internal auditors have traditionally reported to either Council, the Chief Administrative Officer, a Commissioner or the Treasurer. Some Ontario municipalities with internal audit functions are:

| | |
|--------------------|------------------|
| Mississauga | Brampton |
| Ottawa | London |
| Region of Peel | Vaughan |
| Region of York | Windsor |
| Region of Waterloo | Newmarket |
| Region of Halton | Aurora |
| Hamilton | East Gwillimbury |
| Sudbury | Oshawa |
| Welland | Toronto |

More recently, Section 223:19 of the *Municipal Act* was amended by Bill 130 to authorize municipalities to:

"appoint an Auditor General who reports to council and is responsible for assisting the council in holding itself and its administrators accountable for the quality of stewardship over public funds and for achievement of value for money in municipal operations"

In Ontario, the City of Toronto, the City of Ottawa and the Town of Oshawa currently have appointed Auditor General positions,(the City of Toronto, through *the City of Toronto Act*, is required to appoint an Auditor General, however for all other Ontario municipalities it is discretionary).

The Auditor General (AG) mandates and responsibilities for the Cities of Toronto and Ottawa are very similar. Both have a high level of independence, in that

- The AG reports both functionally and administratively to the Audit Committee (or appropriate standing committee or Council),
- The AG budget is approved directly by Council (does not go through the same administrative process as the balance of the municipal departments)
- The annual work plan developed by the AG cannot have deletions or additions except by the AG, other than Council may add to the annual work plan by a two thirds majority vote.
- Both AG positions focus on financial, compliance and performance ("value for money" when combined with financial audits) audits, and do not provide internal consulting services to departments (such as review and recommendations for new processes). Internal consulting services are more commonly seen within Internal Audit functions.

Appendix "A" to the report includes examples of reports issued by each city.

OPTIONS/ DISCUSSION:

The Auditor General position, as articulated in *the Municipal Act*, is an independent position with broad powers. A few relevant details in the Municipal Act relating to the Auditor General position are:

- The responsibilities of the Auditor General do not include the matters for which the external auditor is responsible
- The Auditor General is not required to be a municipal employee
- The municipality, its local boards and municipally-controlled corporations shall provide to the Auditor General any information the Auditor General believes to be necessary to perform his or her duties
- The Auditor General is entitled to have free access to anything the Auditor General believes is necessary to perform his or her duties
- The Auditor General may examine any person on oath on any matter pertinent to an audit or examination

In alignment with the Municipal Act, and generally following the City of Toronto model, staff proposes a number of recommendations. It is recommended that the Town of Markham Auditor General position report to a re-constituted Audit Committee. In order to allow more flexibility to Council, it is also recommended that the position be filled with a two year full time contract. Similar to Toronto and Ottawa, staff recommends that the independence of the Auditor General position be maintained by providing control of the audit work plan to the Auditor General. Independence can still be maintained if Council adds items to the work plan through a two-thirds majority vote of Council.

Staff also recommends that the responsibilities of the Auditor General position be similar to the Toronto and Ottawa positions, in that the focus is on carrying out financial, compliance, and performance audits.

The attached Terms of Reference (Appendix B) contain these recommendations, additional recommended reporting requirements and the recommendation that Council be authorized to make, suspend or revoke the appointment of a person to the Auditor General position.

Audit Committee

The Town of Markham does not currently have an Audit Committee. Previously, the Audit Committee was a sub-committee of the Finance and Administration Committee, and was composed of all Council members.

It is recommended that an Audit Committee be re-established. It is anticipated that the new role of Auditor General will result in a more frequent and longer Audit Committee meetings. In preparation for the re-establishment of this committee, staff have done some research into where audit committees are used and what the composition of audit committees are:

| Municipality | Audit Committee Makeup |
|---------------------|--|
| Toronto | Council Members |
| Ottawa | No Audit Committee - Auditor General reports directly to Council |
| Winnipeg | Council Members |
| Oshawa | No Audit Committee - Auditor General reports directly to C.O.W. |
| Richmond Hill | 3 Members of Council including the Mayor |
| Oakville | Sub Committee Admin Service Committee - 6 members of Council |
| London | 4 Council Members and one Citizen |
| Mississauga | Three Members of Council |
| Vaughan | Council Members |
| Burlington | 4 Council Members and two Citizens |
| Hamilton | 7 Council Members |

The Town of Markham's most recent Audit Committee was a sub-committee of the Finance Committee, and included all Council Members who sat on the Finance Committee. As noted above, two of the municipalities surveyed include citizen members on the audit committee. Although this does not appear to be a common practice, staff recommend

that Council consider the appointment of an external citizen to the Audit Committee concurrently with the implementation of the Auditor General function.

FINANCIAL CONSIDERATIONS AND TEMPLATE: (external link)

The 2007 Operating Budget was increased to provide \$150,000 in funding for the Auditor General position.

ENVIRONMENTAL CONSIDERATIONS:

Not applicable

ACCESSIBILITY CONSIDERATIONS:

Not applicable

ENGAGE 21ST CONSIDERATIONS:

Not applicable

BUSINESS UNITS CONSULTED AND AFFECTED:

Not applicable

RECOMMENDED

BY: _____
Barb Cribbett, Treasurer

Andy Taylor, Commissioner Corporate Services

ATTACHMENTS:

Appendix A – Sample Auditor General Reports
Appendix B – Terms of Reference

APPENDIX A - SAMPLE REPORTS

Examples of Toronto Auditor General Reports:

- Toronto Fire Services – Operational Review
- Toronto Public Library – Fines and Income Review
- Management of Construction Contracts
- Fleet Operations Review
- Corporate Finance Division Review
- Payroll Processing Review
- Corporate Absenteeism/Attendance Follow-up review
- Review of Parks and Recreation Revenue and Cash Control
- Review of Sole Source Contracts
- Review of City Employee Internet Access

Examples of Ottawa Auditor General Reports:

- Drinking water
 - Compliance – Rural & Urban System
 - Distribution and Billing
 - Selected Capital Projects – Compliance, Project and Financial Management
- Financial Internal control environment
 - Purpose, Commitment, Capability, Monitoring & Learning
- Public Health
 - Mandatory vs. Discretionary Programs
- Procurement
 - Compliance with By-law
 - Professional Services & Consulting Expenses
- Real Property Management
 - Real Estate Portfolio Management
- Business Resumption Planning
 - ITS Disaster Recovery, Public Works/Utilities Recovery, Public Safety
- By-law Services
 - Compliance, Efficiency, Effectiveness
- Overtime
 - Usage and Management Control
- Internet Usage Controls
 - Adequacy, Reliability, Compliance
- Ottawa Police Service
 - Governance
 - Budget Development Process
- Contingency
 - To absorb unexpected costs and respond to Council Requests

Appendix B

RECOMMENDED TERMS OF REFERENCE.

- **Markham's Auditor General report to the Audit Committee**
- **The Auditor General position be filled initially with a two year full-time contract**
- **Responsible for carrying out financial, compliance, and performance audits**
- **The Auditor General shall semi-annually submit a six month audit plan to the Audit Committee**
- **No deletions or amendments to the six month audit plan shall be made except by the Auditor General, other than Council may add to the audit plan by a two-thirds majority vote**

- The Auditor General will report out to Audit Committee quarterly at a minimum
- The appointment of a person to the position of Auditor General may be made, suspended or revoked only by a two-thirds majority vote of Council

Media Release
For Immediate Release
May 23, 2008

Markham Hires Auditor General - Ensures Added Value for Tax Payers' Dollars

MARKHAM, ON ~ Markham has hired an Auditor General to ensure the Town's operations are managed as effectively as possible. Ingrid Kutter, a Chartered Accountant and Certified Internal Auditor, has been appointed to an initial three-year fulltime contract.

"During my inaugural speech I pledged to appoint an Auditor General. Council approved this position and I am delighted we now have an excellent person for the job," said Mayor Frank Scarpitti. "While I believe Town of Markham staff members are among the very best in Canada, I also believe an independent perspective can help us identify ways in which we can do an even better job for Town residents."

Ms Kutter joins the Town of Markham after eight years with Aviva Canada, most recently as its Vice-President Internal Audit. Aviva is the second largest property and casualty insurance company in Canada. A Bachelor of Commerce graduate from the University of Toronto, her qualifications include the designations of Chartered Accountant (CA), Certified Internal Auditor (CIA) and Certified Information Systems Auditor (CISA). Ms Kutter articulated with KPMG Canada and has held numerous audit positions within the financial services sector with National Trust, Canada Trust, and Aviva. She is also the incoming Senior Vice-President for the Institute of Internal Auditors -Toronto Chapter assisting the President in the effective and efficient administration of the Chapter, having previously served as Vice-President of Programs.

As Markham's Auditor General, Ms Kutter will report directly to Council and will be responsible for planning, conducting, evaluating and monitoring results of financial, compliance and performance (value for money) audits of all programs, activities and functions of all Town departments, local boards and such municipally-controlled corporations and grant recipients as Council may specify. "I am committed to providing value added services, and I look forward to serving the residents of the Town of Markham," said Ms Kutter.

The Auditor General position, added to Ontario's Municipal Act in 2006, has broad powers. For example:

- the municipality, its local boards and municipally-controlled corporations shall provide the Auditor General any information he or she believes is necessary to perform his or her duties
- the Auditor General is entitled to free access to anything necessary to perform his or her duties
- the Auditor General may examine any person on oath on any matter pertinent to an audit or examination.

The Auditor General will report to Council on a quarterly basis. "By having an Auditor General, we are about ensuring added value for taxpayers' dollars," said Mayor Scarpitti.

Background

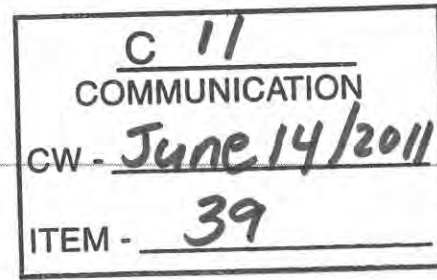
Markham is one of the first Ontario municipalities to hire an Auditor General. Auditors General have been appointed by Ottawa, Toronto and Oshawa.

The hiring panel for the Auditor General position included Mayor Frank Scarpitti; Councillors Dan Horchik (chair, Budget Subcommittee) and Joseph Virgilio (chair, Finance Committee); Warren Jestin, Senior Vice President and Chief Economist, Scotiabank; Darlene Klemchuck, Chair, Markham Board of Trade (with Adecco Employment Services Inc); and Frank Maw, President, Alexander and Associates (former President of Motorola Canada). Senior staff resources were: Markham Chief Administrative Officer John Livey; Director of Human Resources Sharon Laing and Commissioner of Corporate Services Andy Taylor.

Markham, a municipality of more than 285,000 residents, is Canada's most diverse community. Renowned for a rich heritage, vibrant neighborhoods and environmental leadership, Markham is also the home of many of Canada's leading life science and technology businesses.

Media Contact

Mayor Frank Scarpitti - 905-475-4872

**Bellisario, Adelina**

From: Bonsignore, Connie on behalf of Clerks@vaughan.ca
Sent: Monday, June 13, 2011 6:05 PM
To: Bellisario, Adelina
Cc: Fernandes, Sybil
Subject: FW: Item 39, Committee of the Whole, June 14, 2011 GTA West Corridor

See Communication below.

Connie Bonsignore

Administrative Assistant
Office of the City Clerk
Telephone: (905) 832-8585 Ext. 8280
Email Address: connie.bonsignore@vaughan.ca



From: antony.niro@timeforchangevaughan.ca [mailto:antony.niro@timeforchangevaughan.ca]
Sent: Monday, June 13, 2011 5:22 PM
To: Iafrate, Marilyn; Bevilacqua, Maurizio; DeFrancesca, Rosanna; Di Biase, Michael; Shefman, Alan; Racco, Sandra; Carella, Tony; Rosati, Gino; Schulte, Deb
Cc: Clerks@vaughan.ca; cgrech@yrmg.com
Subject: Item 39, Committee of the Whole, June 14, 2011 GTA West Corridor

Dear Mayor and Members of Council,

I see the item was deferred from last Council to tomorrow. Here are my comments again.

As I had pointed out in my last communication, the need for East West Traffic relief is very important for our communities. Again, I had pointed out my humble opinion that the one of the top priorities of the residents of Vaughan was traffic relief and traffic solutions. It is inevitable that the traffic is here and the traffic is coming, especially considering Vaughan Council now has approved over 20,000 new people for Blocks 27 and 41 (in exchange for nothing I might add). I feel the priorities of moving those new people and current people tops the list of issues for Vaughan residents, maybe only second to taxes. The GTA West Corridor does that and we are in support of a new highway going through Vaughan as soon as possible.

I had mentioned in my last email, comments on some discussions surrounding the Greenbelt and I had quoted some section of the Act that allowed for infrastructure to go through. I still stand behind those comments and hope Council agrees.

As stated earlier, try travelling Rutherford Rd at 4:30pm on any weekday towards the 400. We need east west relief, and that starts with approving a corridor in Vaughan and springboards from there. As I have also stated in the past, Kirby should be punched through and tied into this corridor which will go well with Regional Transit Priority Network improvements slated for the Eastern half of York Region along Gamble (Kirby).

In short, please prioritize the GTA West corridor for completion as soon as possible, and urge our Provincial counterparts to expedite that funding as well. I think we have a 427 Highway funding problem right now, but that is another story.

6/14/2011

-Antony

Antony Niro
 Time for Change Vaughan
www.timeforchangevaughan.ca

Email from June 1 Meeting:

Members of Council,

I could not attend the meeting yesterday, however, I did listen to the proceedings via my computer and did not hear the item I requested called by any member of Council. Can someone please let me know if this matter is of any significance to them? I am very interested to hear councillors comments on this issue.

On another note, I did hear about the GTA West Corridor Study and was happy to hear that Council wants this new Highway to be put in place as soon as possible. As a resident, I cannot speak enough about Traffic issues in Vaughan and solutions like the GTA West Corridor, similar to the GO Station at Kirby, are needed. I would invite any of you to travel along any east-west road in Vaughan at 430pm and see how long it takes. I believe Ms. Iafrate had pointed out that it took 45 minutes to travel from Keele Street to Hwy 400 along Rutherford Rd during rush hour and during the campaign, promised to relieve traffic anyway she could. The GTA West Corridor is a step in that direction.

Just a note for your consideration, as there was some talk surrounding concerns over the Greenbelt Act as a barrier to putting the Hwy through. From what I understand, the Greenbelt Act specifically contemplated the need for infrastructure to traverse the Greenbelt. I would invite you to read section 4.2 of the Greenbelt Act. That section states that infrastructure is permitted in the Protected Countryside (even in key natural heritage features if needed) so long as it meets this minimum: "It serves the significant growth and economic development expected in southern Ontario beyond the Greenbelt by providing for the appropriate *infrastructure* connections among urban growth centres and between these centres and Ontario's borders." I believe this test has been met already.

I think the Province did this on purpose as a balance to priorities for the citizens of Ontario. I think it would be unfair to categorize the Greenbelt Act as a **purely** environmental initiative when in fact it balances other needs such as infrastructure as equally important functions of this society. I think in the specific instance of the City of Vaughan (and even the Region of York) Traffic reduction sits higher on the scale of importance to its residents. In my humble opinion, under no circumstance should those environmental concerns delay the implementation of the GTA West Corridor or the ultimate construction of that highway.

I've been very vocal about east west corridors in Vaughan and the need to have them implemented. There are too many non contiguous roads in Vaughan that create bottlenecks for the few contiguous ones. Teston Rd and Kirby Side road are key roads that ABSOLUTELY NEED to go through. If these two roads are constructed this term, residents will notice significant reductions in travel times and you can take that to the voters in 2014.

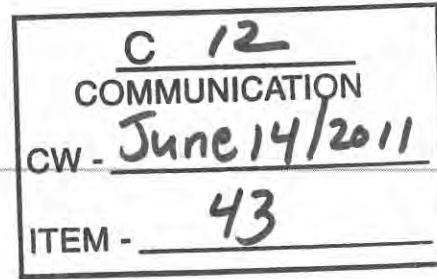
My concerns relating to physical measurable changes and solutions to current traffic problems remains the same. The residents NEED to see some physical changes. That includes road widenings, road openings, Subways, GO Stations, Hwy extensions etc.. Talking about them and passing resolutions that say "Lets work together" will just not go far enough for the people of Vaughan. We need to SEE and FEEL change in order for it to be real. Believe me when I say that people will know if there are any real changes in Vaughan come election time 2014....they will just have to look out their car windows to see.

I look forward to hearing any comments from you on either the GTA West Corridor Study or the GO Station at Kirby.

Respectfully,
 -Antony

6/14/2011

Antony Niro
Founder - Time for Change Vaughan



From: Furfaro, Cindy
Sent: Tuesday, June 14, 2011 9:42 AM
To: Bellisario, Adelina
Cc: Fernandes, Sybil; Racco, Sandra
Subject: FW: Item 43 (DA.10.061) and 44 (DA.10.089) on todays Committee of the Whole Agenda
Attachments: letter.PDF

Please see additional communication that arrived this morning. Thank you.

Cindy Furfaro-Benning
 Executive Assistant
 Councillor Sandra Yeung Racco
 Ward 4, Concord/Thornhill North
 905-832-8585 ext. 8198
 cindy.furfaro@vaughan.ca

From: sdagostino@thomsonrogers.com [mailto:sdagostino@thomsonrogers.com]
Sent: Tuesday, June 14, 2011 9:03 AM
To: Racco, Sandra
Cc: Furfaro, Cindy
Subject: Item 43 (DA.10.061) and 44 (DA.10.089) on todays Committee of the Whole Agenda

Dear Councillor Racco

I have attached for your information a brief letter to Council concerning Rogers proposed wireless facilities in your ward. As you know, Planning Staff have recommended these sites for approval.

The letter sets out a summary of key facts which may be of interest to you. In particular, in the case of the proposals in your ward it points out that:

- Item 43 (DA.10.061) is located 383 metres from the closest residential lot and that the maximum energy produced by the antennas, assuming a worse case scenario, is 0.16% of the maximum permitted by Health Canada's Safety Code 6 (i.e. 625 times below Safety Code 6).
- Item 44 (DA.10.089) is located 267 metres from the closest residential lot and that the maximum energy produced by the antennas, assuming a worse case scenario, is 0.33% of the maximum permitted by Health Canada's Safety Code 6 (i.e. 300 times below Safety Code 6).

I note that these Safety Code 6 percentages are below even the standards recommended to you by the residents in their recent deputations.

I will be in attendance at today's Committee of the Whole meeting to answer any questions you may have.

Stephen

Stephen D'Agostino

6/14/2011

Thomson Rogers
Stephen Joseph D'Agostino Law Professional Corporation
Barristers and Solicitors
Suite 3100, 390 Bay St.,
Toronto, Ontario, Canada
M5H 1W2

416-868-3126 (b)
416-868-3134 (f)
416-201-1074 (m)

www.thomsonrogers.com

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standard of service.**



Stephen J. D'Agostino
416-868-3126
sdagostino@thomsonrogers.com

June 13, 2011

VIA E-MAIL ONLY

Mayor & Members of Council
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ontario
L6A 1T1

Dear Sirs/Mesdames:

**Rogers Wireless Telecommunications Sites:
Item 41 – Site Development File DA.11.015
Item 42 – Site Development File DA.10.088
Item 43 – Site Development File DA.10.061
Item 44 – Site Development File DA.10.089
Committee of the Whole – June 14, 2011
Our File No. 050682**

We are the solicitors for Rogers Communications Inc. in connection with the above-captioned wireless telecommunication proposals.

We are writing to Council to provide additional information with respect to matters that have been raised during previous Council discussions and to request that Council accept Staff's recommendation to give concurrence with respect to the four above-captioned proposals as contemplated by the City's protocol.

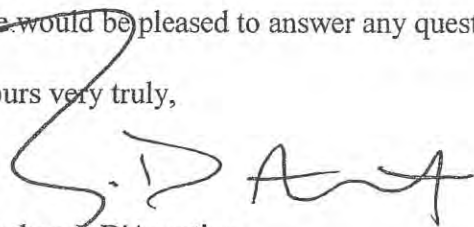
The proposals can be summarized as follows:

| Site Description | Proposal | Distance to Closest Residential Lot | Percentage of Safety Code 6 ¹ Maximum |
|--|--------------|-------------------------------------|--|
| DA.11.015 Tonlu Holdings Limited | 25m Monopole | 213 metres | 0.69% (145 times below Safety Code 6) |
| DA.10.088 Innovation Commercial Centre Inc. | 30m Monopole | 241 metres | 0.92% (108 times below Safety Code 6) |
| DA.10.061 HL & M Marcus Investments Inc. | 40m Monopole | 383 metres | 0.16% (625 times below Safety Code 6) |
| DA.10.089 MacFazzen Properties Inc. | 35m Monopole | 267 metres | 0.33% (300 times below Safety Code 6) |

Rogers has complied with the City's protocol with respect to the siting and processing of each site. The sites are well removed from residential areas. Each site is recommended to you by Planning Staff for approval. Accordingly, we request that Council give its concurrence with respect to the four proposals as contemplated by the City's protocol.

We would be pleased to answer any questions that may arise.

Yours very truly,



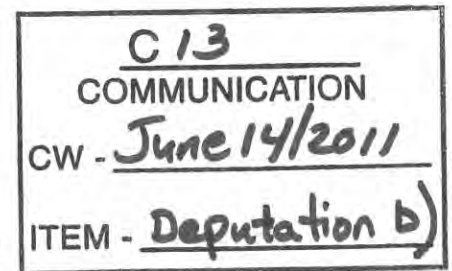
Stephen J. D'Agostino
 Stephen Joseph D'Agostino Law Professional Corporation
 SJD/pgf

¹ This number has been calculated assuming a worse case scenario in that all antennas are transmitting at full power and represents the highest Safety Code 6 reading for any point surrounding the proposal. NB: The differences in value are due to individual and site specific antenna mounting heights, antenna quantities and types.

TO: Mayor & Members of Council

DATE: June 14, 2011

SUBJECT: DEPUTATION – Mr. Giovanni Alimena
COMMITTEE OF THE WHOLE – June 14, 2011
Shed Matter



This memo is to provide the Mayor and Members of Council with information pertaining to the above noted deputation.

On April 27, 2011 Enforcement Service received a complaint related to a shed that was too large on the property at 91 Camomile Street in Ward 2. Staff attended to the complaint and measure the shed which was in fact too large under the Zoning By-law, 1-88. The shed measured 105sq feet, and had a height of 10.2 feet.

Under the By-law the allowable size of a shed is calculated based on the lot frontage of the property. As such, the maximum allowable size for shed at 91 Camomile Street is 86sq feet (8sq m) and a height not to exceed 8.2 ft (2.5m)

A Zoning Notice was sent out advising the homeowner of the maximum size requirements of a shed, and provided an expected compliance date.

Staff re-attended to 91 Camomile on May 17, 2011 and noted that the shed had been reduced in size. The shed was measured to ensure compliance. The shed was reduced in size to 85sq feet, and the height reduced to 8.2 feet. The shed now complied with the By-law and the file was closed.

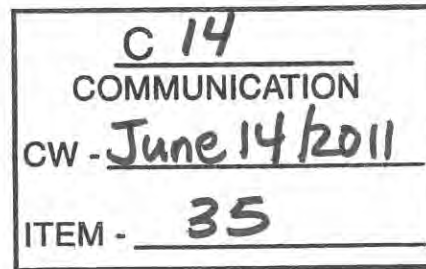
The complainant made contact with staff advising that he was not happy with the results of the investigation. The dimensions and requirements have been explained to him several times.

The matter is closed as the shed complies with the requirements set out in the Zoning By-law



Tony Thompson
Director, Enforcement Services

Copy: C. Harris, City Manager
J. Atwood-Petkovski, Commissioner of Legal & Administrative Services and City Solicitor
J. Abrams, City Clerk



June 13, 2011

To: Mayor and Members of Council

From: Marlon Kallideen, Commissioner of Community Services

**Re: Committee of the Whole June 14, 2011
Item #35 – Calvary Baptist Church City Lease of Lands
Sports Fields – Ward 1**

Revised Recommendation

The Calvary Baptist Church is requesting an amendment to the terms of the lease as outlined in their correspondence received Monday, June 13, 2011. Staff have reviewed the requested amendments and find them to be acceptable. Staff have therefore provided a revised recommendation for Committee's consideration.

- 1) That a by-law be enacted to authorize the execution of a five (5) year lease, with an optional five (5) year renewal, of lands owned by the Trustees of Calvary Baptist Church on Nashville Road for a nominal rent for two (2) senior soccer fields, two (2) mini soccer fields, a senior softball diamond and associated amenities.

Background / Analysis

City of Vaughan staff and the Calvary Baptist Church have been negotiating the Terms of the Draft Lease Agreement for several months. The current Draft Lease Agreement is for a 10 year term with a maximum financial contribution of \$105,000 towards the repair of the parking lot facilities on the property.

Subsequent to the submission of the report to Committee of the Whole, at a recent Board meeting held Friday, June 10, 2011, the Church is requesting an amendment to the terms of the lease as outlined in their correspondence received Monday, June 13, 2011 (refer to Attachment "A").

The requested amendment is for a 5 year term with a maximum financial contribution of \$52,500 towards the repair of the parking lot facilities on the property. An optional 5 year lease renewal with the same terms and conditions is also included as part of the amendment.

Attachments

Attachment "A" – Correspondence from Calvary Baptist Church (June 13, 2011).

Conclusion

The purpose of this report is to advise Council that the Calvary Baptist Church Board are requesting an amendment to the terms of draft Lease Agreement included as part of the June 14, 2011 Committee of the Whole, Item #35. Should Council approve the amendment, the following recommendation would replace the one in the written Committee of the Whole report:

- 1) That a by-law be enacted to authorize the execution of a five (5) year lease, with an optional five (5) year renewal, of lands owned by the Trustees of Calvary Baptist Church on Nashville Road for a nominal rent for two (2) senior soccer fields, two (2) mini soccer fields, a senior softball diamond and associated amenities.

Correspondence

Staff have reviewed the requested amendments and find them to be acceptable. Staff have therefore provided a revised recommendation for Committee's consideration.

Report Prepared by:

Paul Gardner, Director of Parks Development

Respectfully submitted,



Marlon Kallideep,
Commissioner of Community Services

Nashville Road
Community Church 6950 Nashville Rd
Kleinburg ON L0J 1C0

To City of Vaughan
Attention: Mayor & Council Members

Dear Mayor & Members of Council,

I am writing in reference to the item being prepared for the City of Vaughan Council meeting on Tuesday, June 14, 2011 regarding the lease agreement for the soccer fields located on our property at 6950 Nashville Road, Kleinburg.

At a recent Board meeting, it was decided to make an amendment to the proposed agreement to a five (5) year commitment with a maximum of \$52,500 capital funding for parking lot repairs, with an option to renew for a second five (5) year lease with the same terms and conditions based on mutual agreement by both parties before the end of the first term.

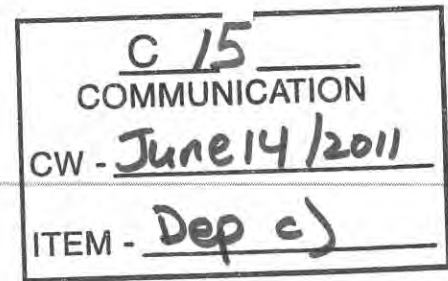
After considerable consultation with our lawyer and some of our church members, we feel this agreement would be an acceptable recommendation to the church membership at our meeting scheduled in July, 2011. We have enjoyed our partnership with the City for the past five years and look forward to continuing our relationship with you.

I look forward to hearing from you should you have any questions or concerns.

Regards,



Charissa Yavtucovich
Church Administrator
Calvary Baptist Church, *trading as Nashville Road Community Church*



From: Bonsignore, Connie on behalf of Clerks@vaughan.ca
Sent: Tuesday, June 14, 2011 9:49 AM
To: Bellisario, Adelina
Cc: Fernandes, Sybil
Subject: FW: VSAC Deputation to Committee of the Whole Re: Second Suites
Attachments: Secondary Suites.ppt; Secondarysuites.pdf

Communication.

Connie Bonsignore

Administrative Assistant
 Office of the City Clerk
 Telephone: (905) 832-8585 Ext. 8280
 Email Address: connie.bonsignore@vaughan.ca



From: Anna Bortolus [mailto:bortolus@sympatico.ca]
Sent: Tuesday, June 14, 2011 8:31 AM
To: Clerks@vaughan.ca; mayor@vaughan.ca; Schulte, Deb; Di Biase, Michael; Rosati, Gino; Racco, Sandra; Shefman, Alan; DeFrancesca, Rosanna; Iafrate, Marilyn; Carella, Tony
Cc: 'JIM Keenan'; 'vaughan social action council'; Anna.DeBartolo@yrdsb.edu.on.ca
Subject: VSAC Deputation to Committee of the Whole Re: Second Suites

Dear Mayor and Members of Council;

Due to work obligations, I am unable to attend with Mr. Jim Keenan, on behalf of the Vaughan Social Action Council to support our organization's deputation today.

Our VSAC Board is asking Council to constitute the City's earlier-recommended Second Suites Task Force as soon as possible so that Vaughan may implement the Province's newly passed legislation requiring second suites. Please see the attached letter I sent to the previous Council regarding this issue in 2009 and further a power point presentation created and presented at the City's new official plan social services review in 2010.

As a community member, a citizen of our City, and a member of the Board of VSAC, I urge the City to move forward on this important housing and safety initiative.

Yours sincerely,

Anna Bortolus
 Secretary, VSAC

6/14/2011

Secondary Suites

Can You Find a Safe, Affordable
Rental Apartment in Vaughan?

Can You Find a Safe, Affordable Rental Apartment in Vaughan?

- There is a need for affordable housing in Vaughan – over 3400 households on the waiting list
- The Region's Official Plan requires that a minimum of 25% of new housing to be built be affordable housing units and supports municipal zoning provisions that are flexible enough to permit second suites in houses 'as a matter of right'
- We know that secondary suites (basement apartments) exist in Vaughan both in extended family and rental situations. Many are likely substandard in terms of safety and building code. There were 220 listed for rent in 2007 despite the prohibition in Vaughan.
- Many municipalities have legalized basement apartments such as Toronto, Newmarket, East Gwillimbury, and Caledon without serious concerns.
- Suggested Actions: (1) Immediately grandfather and regulate existing suites in Vaughan,(2) Implement a By-law that would trigger a fire and safety inspection for every home re-sold in Vaughan,(3) Implement a stakeholder task force to evaluate whether secondary suites should be permitted and regulated in Vaughan.

History of Secondary Suites in Ontario

- In 1990e, the NDP government enacted legislation that allowed secondary suites regardless of Municipal zoning, providing health and fire safety standards were met
- This legislation was repealed by the Harris government in 1995 through the introduction of Bill 20, which gave municipalities the right to outlaw basement apartments
- This has led to a patchwork of municipal by-laws some which prohibit them with a grandfathering clause(i.e. Brampton, Mississauga), and some which allow them(i.e. City of Toronto, Caledon, East Gwillimbury, Newmarket)
- Many municipalities are reconsidering secondary suites as safe, affordable rental housing options, and the new planning environment in Ontario (i.e. Places to Grow and intensification)

History of Secondary Suites in Vaughan

- May 16, 2005 Compliance Measures Coordinating Committee Report “A Policy and procedural Instruction for 2-unit residential occupancies in the City of Vaughan Protocol, was developed and field tested.
- October 9, 2007 Second dwelling units including basement apartments was dealt with in a closed session of Committee of the Whole recommended a confidential recommendation be approved
- Currently not provided for in By-law 1-88, accessory buildings may not be used for human habitation and defines “Dwelling, Single Family Detached- means a building containing only one dwelling unit” and there is no definition or zoning allowed for “secondary suites” or “second dwelling units”

Why are secondary suites a concern in Vaughan?

- Health, Safety and Fire Protection
 - It is known that many secondary suites exist in Vaughan, and it is likely that many would not meet Building and Fire Code standards. They exist in extended family situations as well as in rental situations.
- Need for affordable, safe rental properties
 - In Vaughan over 3400 households are on the waiting list for affordable housing, the waiting list for family units is 1267 names long, while 769 individuals are waiting for single units
 - Seniors are also struggling to maintain their homes
- Pressure from York Region's Official plan for municipalities to give secondary suites as a matter of right to homeowners through municipal by-laws. This serves the dual need for affordable housing and urban intensification under the Provincial Growth plan.

Suggested Phased Strategy

1. Address Safety Immediately
 - Immediately grandfather and regulate all existing secondary suites and bring them up to fire and building codes. Provide tax or other incentives for residents to come forward.
2. Identify New Suites
 - Implement a new by-law that requires a certified “Fire and Safety inspection” for every home that is sold in Vaughan. This will capture unregistered suites, and will put owners on notice to bring suites up to safety and building standards. Involve realtors in this strategy
3. Create a Secondary Suites Task Force
 - To investigate the feasibility of allowing secondary suites as a ‘right’ of home ownership and providing the framework for implementation
 - Task force to involve residents, realtors, fire department, social planning Council and social services, building/planning staff, development industry
 - To have 6 months to one year to meet, investigate and report back to Council for action to be taken as appropriate

City of Vaughan
Clerk

October 15, 2009

Dear Mayor and Members of Council:

Re: Second Suites in Vaughan

I am writing today as a resident of Vaughan in support of registering existing second suites in this City and to ask the City to create a stakeholder committee to carefully consider whether it is in the public interest that Vaughan allow second suites as a right of home ownership in the future.

Health and Safety

Dealing with the serious fire safety, health and building code related safety issues that may be associated with basement apartments is long overdue in Vaughan. Whether a young professional, a mother with young children, a housekeeper or nanny, a nonno or nonna, a teenager getting their 'space', or a young couple saving for their first home, every occupant in a basement apartment deserves to be protected.

It is my fervent hope, as a health and safety professional, that no-one will perish in Vaughan in a basement house fire, before our Council takes appropriate and swift action on this file. In a recent search in local media, I found approximately one hundred basement apartments advertised in Vaughan. None of them are regulated, registered, or inspected. This doesn't cover the large number of nanny suites, in-law suites and the like.

One way to improve over time, the fire safety of all homes in Vaughan would be to enact a by-law that would require a mandatory fire safety inspection (by a certified external inspector) of all homes before a real estate transaction is completed. This inspection process would also serve as an education tool for local residents about fire safety requirements within their homes, and if applicable, secondary suite requirements.

Secondary Suites- What is fact and fiction?

As you may be aware, secondary suites were approved by the NDP government in 1994, and the law was repealed by the Conservative government in 1996. In 1996, many municipalities promptly dealt with the issue, by grandfathering, upgrading, and registering existing suites. A few cities went on to prohibit any further basement apartments such as Mississauga and Brampton, but many Councils in the GTA have been successful in implementing by-laws to extend secondary suites as a right of home ownership, providing they meet building and fire codes, such as Toronto, East Gwillimbury, Caledon, Newmarket, and Pickering.

The world has not ended in these jurisdictions as a result of allowing secondary suites. The Bridal Path is still the Bridal Path. The Kingsway is still the Kingsway. People live in relative harmony with each other with the knowledge that somewhere in their area, there might be a person with a basement apartment in their home, earning a little extra income for their family to make ends meet, and providing a safe, comfortable home for a hard-working individual or family. I am willing to conjecture that people can't tell from the outside of a home, whether it contains a second dwelling unit or not.

Arguments commonly made against secondary suites include parking problems, garbage issues, and noise complaints. Parking, garbage, and noise issues may be dealt with under by-law provisions i.e. space for allowable parking is required, appropriate garbage storage is to be provided, and a sturdy by-law complaint mechanism instituted.

Other resident concerns might include the perception that neighbourhood character or property values might decline. The experience of Toronto's and other local municipality's by-laws allowing secondary suites, doesn't bear out these fears. The reality is that today in Vaughan; these suites already exist, and they co-exist quite peacefully and seamlessly within our neighbourhoods.

What does need to be clarified to reassure residents is the difference between a second dwelling unit and a multi-unit dwelling or rooming house. By-laws must be clearly written to ensure that only one suite extra may be made within a single family home, and that multi-unit dwellings may only be permitted where zoning allows.

Housing Mix and Availability

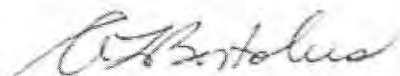
In the City of Vaughan, our housing offering is predominantly low-rise single family residential, with the occasional low and high-rise condo. This mix of housing is not reflective of the needs of Vaughan residents now or in the future, as shown by York Region's estimates that some 3400 households in Vaughan are currently waiting for appropriate housing. In order to meet our economic growth strategies and requirements under the Region's new Official Plan and sustainable growth under the Places to Grow legislation, Vaughan needs to provide a broader housing mix to include rental, multi-plex, co-op, condo, townhome and single family homes. The Region has now specified in their draft Official Plan that 25% of new housing needs to be affordable units. The option of secondary suites is a way to utilize existing housing stock to meet these objectives.

Suggested Strategy

I urge the City of Vaughan to take immediate action to register existing second suites in Vaughan, and consider implementing a new by-law where fire inspections (by a certified inspector, perhaps as part of the common home inspection process) would be required for every home sale in Vaughan.

In addition, I would like to suggest that the City create a multi-stakeholder task force with resident, fire, City building and planning, development, social services housing, and real estate representatives, to investigate whether it is in the public interest that Vaughan allow second suites as a right of home ownership in the future.

Yours sincerely,



Anna Bortolus MHSc

| | |
|---------------|--------------|
| C 16 | |
| COMMUNICATION | |
| CW - | June 14/2011 |
| ITEM - | 39 |

From: Bonsignore, Connie on behalf of Abrams, Jeffrey
Sent: Tuesday, June 14, 2011 10:04 AM
To: Bellisario, Adelina
Subject: FW: Item 39 GTA West Environmental Assessment Study
Attachments: Oak Ridges Moraine Greenbelt Map_v06.pdf

Communication.

Connie Bonsignore

Administrative Assistant
Office of the City Clerk
Telephone: (905) 832-8585 Ext. 8280
Email Address: connie.bonsignore@vaughan.ca



From: Ciampa, Gina
Sent: Tuesday, June 14, 2011 9:56 AM
To: Mayor and Members of Council; Abrams, Jeffrey; Fernandes, Sybil; Kallideen, Marlon; Robinson, Bill; Cribbett, Barbara; Atwood-Petkovski, Janice; MacKenzie, John; Schulte, Deb
Cc: Ciafardoni, Joy; DeBuono, Michelle; Barbieri, Enza; Panicali, Adele; 'Taranpreet Chandok'; Cardile, Lucy; Tamburini, Nancy; Furfaro, Cindy; Traub, Debi
Subject: Item 39 GTA West Environmental Assessment Study

Hello,

Regional Councillor Deb Schulte asked me to send this map to you. Please attach with the members resolution (Item 39) regarding GTA for today's COW meeting.

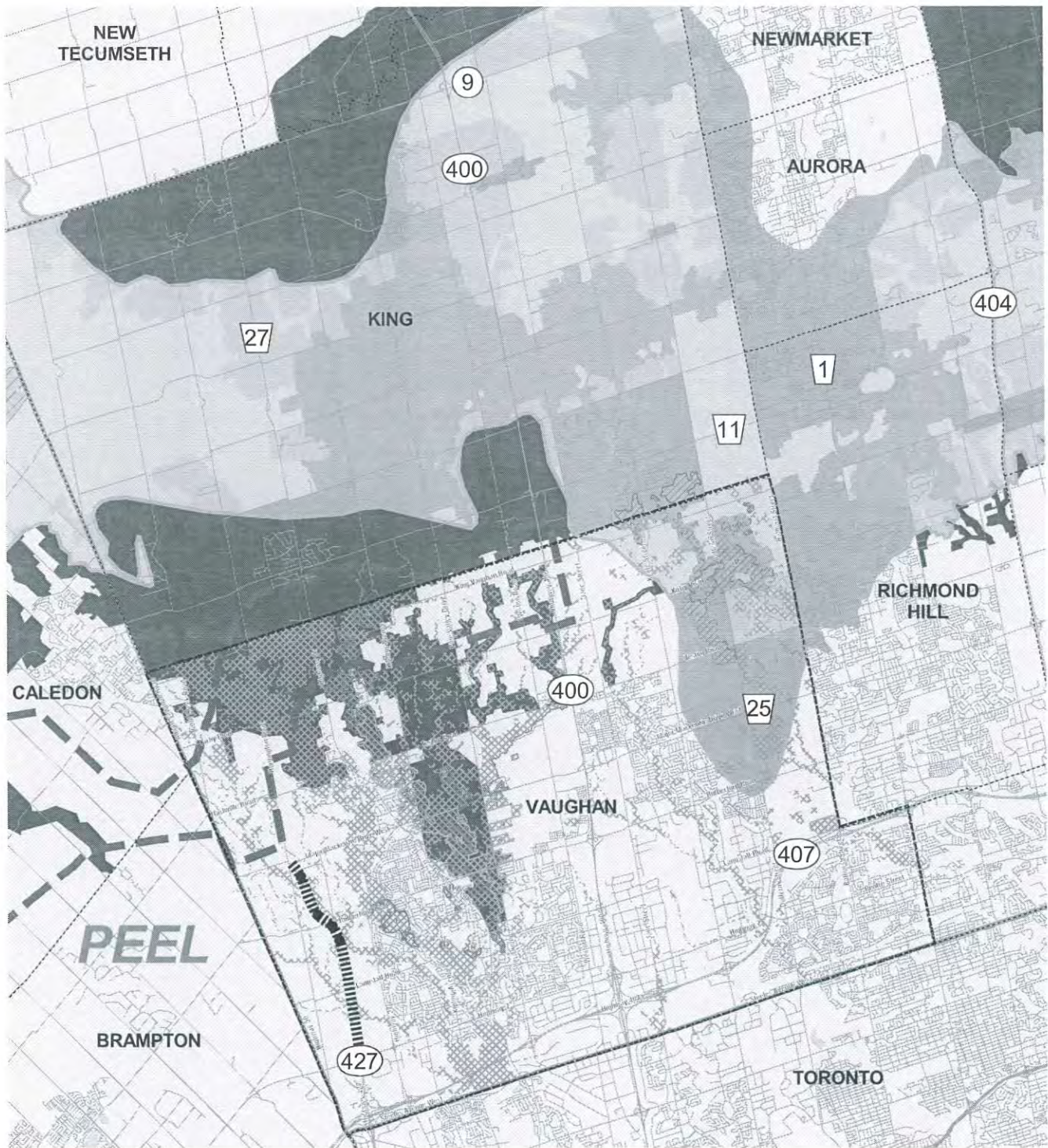
Thank you,

Gina Ciampa

Executive Assistant to
Local and Regional Councillor Deb Schulte

t: 905-832-8585 ext 8841
e: gina.ciampa@vaughan.ca





COMPOSITE MAP

South-west Region of York
Environmental Features and
GTA West Transportation Corridor Study Area

- Oak Ridges Moraine Conservation Plan Area
- Natural Core Area
- Natural Linkage Area
- Countryside Area
- Settlement Area
- Greenbelt Plan Area
- Environmentally Significant Areas
- Areas of Natural and Scientific Interest
- Core Natural Heritage Features
- GTA West Corridor Preliminary Planning Study Area

Index of Environmentally Significant Areas

| Area Name | ESA # | Watershed |
|---------------------------|-------|--------------|
| A Boyd's Rock Cress | 20 | Humber River |
| B Boyd Forest | 29 | Humber River |
| C Carex Peckii Area No. 2 | 23 | Humber River |
| D Clarence Street Forest | 16 | Humber River |
| E East Humber River | 127 | Humber River |
| F Elder Mills Forest | 17 | Humber River |
| G Glasgo | 32 | Humber River |
| H Graham's Forest | 24 | Humber River |
| I Graham's Forest Complex | 25 | Humber River |
| J Graham's Woods | 27 | Humber River |
| K King-Vaughan Complex | 137 | Humber River |
| L King Creek Forest | 56 | Humber River |
| M Kortright Area | 28 | Humber River |
| N McFayden Forest | 30 | Humber River |
| O McLean's Forest | 26 | Humber River |
| P Pine Grove Forest | 19 | Humber River |
| Q Pine Valley Forest | 21 | Humber River |
| R Smith's Beech Forest | 18 | Humber River |
| S Sprengel's Forest | 31 | Humber River |
| T Woodbridge Cut | 15 | Humber River |
| U Baker's Wood's | 128 | Don River |
| V McGill Area | 73 | Don River |

Index of Areas Natural and Scientific Interest

| Area Name | Significance |
|---|--------------------------|
| 1 Woodbridge Cut | Provincially Significant |
| 2 Boyd Conservation Area & Adjacent Lands | Provincially Significant |
| 3 Baker's Woods | Provincially Significant |
| 4 Kleinburg Woodlots | Regionally Significant |
| 5 Humber River | Regionally Significant |
| 6 Maple Uplands and Kerde Wetlands | Regionally Significant |
| 7 Oak Ridges Moraine Maple Spur | Regionally Significant |

City of Vaughan
Prepared for the purpose of illustration only
June 10, 2011





June 14, 2011

| |
|--------------------------|
| <u>C17</u> |
| COMMUNICATION |
| CW - <u>June 14/2011</u> |
| ITEM - <u>54</u> |

Clerk's Department
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ontario
L6A 1T1

Dear Sir:

RE: PIERRE BERTON ARTIFACTS AND MEMORABILIA TASK FORCE

Please accept the following Berton family members as nominations to be part of the above task force:

Peter Berton
Patsy Berton
Berton Woodward

Please feel free to contact me if you have any questions.

Yours very truly,

THE VENTIN GROUP (TORONTO) LTD., ARCHITECT

Peter Berton, B.Arch., O.A.A., M.R.A.I.C., A.I.A.

1

From: Bonsignore, Connie on behalf of Abrams, Jeffrey
Sent: Tuesday, June 14, 2011 10:01 AM
To: Bellisario, Adelina
Cc: Fernandes, Sybil
Subject: FW: Item 42 on todays Committee of the Whole Agenda DA.10.088 Innovation Commercial Centre Inc.
Attachments: letter.PDF

| | |
|---------------|---------------------|
| <u>C 18</u> | |
| COMMUNICATION | |
| CW - | <u>June 14/2011</u> |
| ITEM - | <u>42</u> |

Communication.

Connie Bonsignore

Administrative Assistant
Office of the City Clerk
Telephone: (905) 832-8585 Ext. 8280
Email Address: connie.bonsignore@vaughan.ca



From: Carella, Tony
Sent: Tuesday, June 14, 2011 9:37 AM
To: Mayor and Members of Council; Abrams, Jeffrey
Subject: FW: Item 42 on todays Committee of the Whole Agenda DA.10.088 Innovation Commercial Centre Inc.

F.Y.I.

From: sdagostino@thomsonrogers.com [mailto:sdagostino@thomsonrogers.com]
Sent: Tuesday, June 14, 2011 9:07 AM
To: Carella, Tony
Cc: Cardile, Lucy
Subject: Item 42 on todays Committee of the Whole Agenda DA.10.088 Innovation Commercial Centre Inc.

Dear Councillor Carella

I have attached for your information a brief letter to Council concerning Rogers proposed wireless facility in your ward. As you know, Planning Staff has recommended this site for approval.

The letter sets out a summary of key facts which may be of interest to you. In particular, in the case of the proposal in your ward it points out that it is located 241 metres from the closest residential lot and that the maximum energy produced by the antennas, assuming a worse case scenario, is 0.92% of the maximum permitted by Health Canada's Safety Code 6 (i.e. 108 times below Safety Code 6). I note that this is below even the standards recommended to you by the residents in their recent deputations.

I will be in attendance at today's Committee of the Whole meeting to answer any questions you may have.

Stephen

6/14/2011

Stephen D'Agostino
Thomson Rogers
Stephen Joseph D'Agostino Law Professional Corporation
Barristers and Solicitors
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Toronto, Ontario, Canada
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416-201-1074 (m)

www.thomsonrogers.com

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notifier at thomsonrogers.com**

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retains the right to monitor our e-mail transmissions in order to maintain our high
standard of service.**



Stephen J. D'Agostino
416-868-3126
sdagostino@thomsonrogers.com

June 13, 2011

VIA E-MAIL ONLY

Mayor & Members of Council
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ontario
L6A 1T1

Dear Sirs/Mesdames:

**Rogers Wireless Telecommunications Sites:
Item 41 – Site Development File DA.11.015
Item 42 – Site Development File DA.10.088
Item 43 – Site Development File DA.10.061
Item 44 – Site Development File DA.10.089
Committee of the Whole – June 14, 2011
Our File No. 050682**

We are the solicitors for Rogers Communications Inc. in connection with the above-captioned wireless telecommunication proposals.

We are writing to Council to provide additional information with respect to matters that have been raised during previous Council discussions and to request that Council accept Staff's recommendation to give concurrence with respect to the four above-captioned proposals as contemplated by the City's protocol.

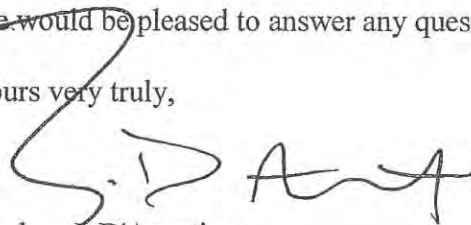
The proposals can be summarized as follows:

| Site Description | Proposal | Distance to Closest Residential Lot | Percentage of Safety Code 6 ¹ Maximum |
|--|--------------|-------------------------------------|--|
| DA.11.015 Tonlu Holdings Limited | 25m Monopole | 213 metres | 0.69% (145 times below Safety Code 6) |
| DA.10.088 Innovation Commercial Centre Inc. | 30m Monopole | 241 metres | 0.92% (108 times below Safety Code 6) |
| DA.10.061 HL & M Marcus Investments Inc. | 40m Monopole | 383 metres | 0.16% (625 times below Safety Code 6) |
| DA.10.089 MacFazzen Properties Inc. | 35m Monopole | 267 metres | 0.33% (300 times below Safety Code 6) |

Rogers has complied with the City's protocol with respect to the siting and processing of each site. The sites are well removed from residential areas. Each site is recommended to you by Planning Staff for approval. Accordingly, we request that Council give its concurrence with respect to the four proposals as contemplated by the City's protocol.

We would be pleased to answer any questions that may arise.

Yours very truly,



Stephen J. D'Agostino
 Stephen Joseph D'Agostino Law Professional Corporation
 SJD/pgf

¹ This number has been calculated assuming a worse case scenario in that all antennas are transmitting at full power and represents the highest Safety Code 6 reading for any point surrounding the proposal. NB: The differences in value are due to individual and site specific antenna mounting heights, antenna quantities and types.

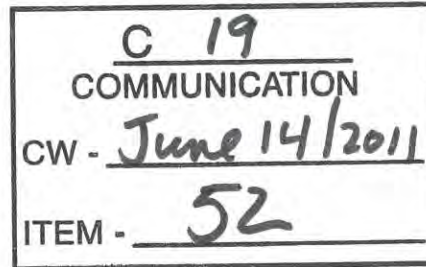
York Central Hospital
10 Trench Street
Richmond Hill, ON
Canada L4C 4Z3

Phone 905-883-1212
Fax 905-883-2455
www.yorkcentral.on.ca



June 13, 2011

Mr. Clayton D. Harris, CA
City Manager
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON L6A 1T1



RE: COMMITTEE OF THE WHOLE – JUNE 14, 2011, City-initiated Amendment to the Official Plan OPA No. 715: THE HEALTHCARE CAMPUS CENTRE PLAN WARD 1

Dear Clayton:

I am writing to express York Central Hospital's concern about the City of Vaughan's approach for initiating an amendment to the Official Plan OPA No. 715.

This proposed amendment, which has a direct impact on York Central Hospital designated lands, has been placed on the City of Vaughan, Committee of the Whole agenda with no notification or consultation with York Central Hospital. York Central Hospital is the publicly accountable organization for the hospital in Vaughan. On this basis it is our obligation under the Public Hospitals Act and in the public interest for a fair and reasonable consultation and review period.

As we first learned of the City's report this morning, there was no meaningful opportunity for a reasonable review. Nevertheless, our cursory review highlights a couple of concerns:

- 1- The Analysis and Options section, specifically the second bullet point, identifies the following: *"There is an opportunity to move forward to prepare comprehensive servicing plans for the entire site to confirm to the Province the timely availability of the site, should funding become available for the construction of the hospital."*
- 2- The second sentence in the Conclusion states: *"A larger hospital site has been mandated by the Province;"*

The above statements infer direction from the Ministry of Health and Long-Term Care. The hospital is currently in Stage 1 negotiations with the Ministry, and to date we have not received a formal approval to proceed with the next stage of planning. As the City's report is a matter of public record, it puts the hospital in a potentially disadvantaged position with respect to Ministry approvals.

Based on our preliminary review of the City staff report, we support bringing the entire site under the requirement for the preparation of the Hospital Precinct Plan. However, as per the province's capital planning process, it is premature to proceed with site servicing and infrastructure planning.

A mutually agreeable collaborative process is fundamental for moving forward. As the key anchor for the site, York Central Hospital must be engaged by the City as a full partner in the municipal planning process.

Sincerely,



Altaf Stationwala
President & Chief Executive Officer

cc: Dina Palozzi, Board Chair

Committee of the Whole – June 14, 2011

Item No. 55

I attach the relevant section of the municipal act in reference to the auditor general, as well as a draft sample which is based on existing charter and other auditor general charters from elsewhere, sample of which also attached.

Gino Rosati
Local and Regional Councillor – Deputy Mayor

| | | |
|---------------|---------------------|----|
| C | 20 | 20 |
| COMMUNICATION | | |
| CW - | <u>June 14/2011</u> | |
| ITEM - | <u>55</u> | |

Auditor General

223.19 (1) Without limiting sections 9, 10 and 11, those sections authorize the municipality to appoint an Auditor General who reports to council and is responsible for assisting the council in holding itself and its administrators accountable for the quality of stewardship over public funds and for achievement of value for money in municipal operations. 2006, c. 32, Sched. A, s. 98.

Exceptions

(2) Despite subsection (1), the responsibilities of the Auditor General shall not include the matters described in clauses 296 (1) (a) and (b) for which the municipal auditor is responsible. 2006, c. 32, Sched. A, s. 98.

Powers and duties

(3) Subject to this Part, in carrying out his or her responsibilities, the Auditor General may exercise the powers and shall perform the duties as may be assigned to him or her by the municipality in respect of the municipality, its local boards and such municipally-controlled corporations and grant recipients as the municipality may specify. 2006, c. 32, Sched. A, s. 98.

Grant recipients

(4) The authority of the Auditor General to exercise powers and perform duties under this Part in relation to a grant recipient applies only in respect of grants received by the grant recipient directly or indirectly from the municipality, a local board or a municipally-controlled corporation after the date on which this section comes into force. 2006, c. 32, Sched. A, s. 98.

Delegation

(5) The Auditor General may delegate in writing to any person, other than a member of council, any of the Auditor General's powers and duties under this Part. 2006, c. 32, Sched. A, s. 98.

Same

(6) The Auditor General may continue to exercise the delegated powers and duties, despite the delegation. 2006, c. 32, Sched. A, s. 98.

Status

(7) The Auditor General is not required to be a municipal employee. 2006, c. 32, Sched. A, s. 98.

Duty to furnish information

223.20 (1) The municipality, its local boards and the municipally-controlled corporations and grant recipients referred to in subsection 223.19 (3) shall give the Auditor General such information regarding their powers, duties, activities, organization, financial transactions and methods of business as the Auditor General believes to be necessary to perform his or her duties under this Part. 2006, c. 32, Sched. A, s. 98.

Access to records

(2) The Auditor General is entitled to have free access to all books, accounts, financial records, electronic data processing records, reports, files and all other papers, things or property belonging to or used by the municipality, the local board, the municipally-controlled corporation or the grant recipient, as the case may be, that the Auditor General believes to be necessary to perform his or her duties under this Part. 2006, c. 32, Sched. A, s. 98.

No waiver of privilege

(3) A disclosure to the Auditor General under subsection (1) or (2) does not constitute a waiver of solicitor-client privilege, litigation privilege or settlement privilege. 2006, c. 32, Sched. A, s. 98.

Powers re examination

223.21 (1) The Auditor General may examine any person on oath on any matter pertinent to an audit or examination under this Part. 2006, c. 32, Sched. A, s. 98.

Same

(2) For the purpose of an examination, the Auditor General has the powers that Part II of the *Public*

Inquiries Act confers on a commission, and that Part applies to the examination as if it were an inquiry under that Act. 2006, c. 32, Sched. A, s. 98.

Duty of confidentiality

223.22 (1) The Auditor General and every person acting under the instructions of the Auditor General shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties under this Part. 2006, c. 32, Sched. A, s. 98.

Same

(2) Subject to subsection (3), the persons required to preserve secrecy under subsection (1) shall not communicate information to another person in respect of any matter described in subsection (1) except as may be required,

- (a) in connection with the administration of this Part, including reports made by the Auditor General, or with any proceedings under this Part; or
- (b) under the *Criminal Code* (Canada). 2006, c. 32, Sched. A, s. 98.

Same

(3) A person required to preserve secrecy under subsection (1) shall not disclose any information or document disclosed to the Auditor General under section 223.20 that is subject to solicitor-client privilege, litigation privilege or settlement privilege unless the person has the consent of each holder of the privilege. 2006, c. 32, Sched. A, s. 98.

Section prevails

(4) This section prevails over the *Municipal Freedom of Information and Protection of Privacy Act*. 2006, c. 32, Sched. A, s. 98.

Testimony

223.23 Neither the Auditor General nor any person acting under the instructions of the Auditor General is a competent or compellable witness in a civil proceeding in connection with anything done under this Part. 2006, c. 32, Sched. A, s. 98.

Regulations

223.24 The Minister may make regulations prescribing local boards for the purposes of the definition of "local board" in section 223.1. 2006, c. 32, Sched. A, s. 98.

Internal Audit Charter
The Corporation of the City of Vaughan

VISION:

That the core values of integrity, accountability, honesty and ethical behaviour are consistently maintained throughout the corporation and that Internal Audit, through its recommendations, assists Council in meeting its roles under the Municipal Act.

MISSION:

Internal Audit will support City Council and Municipal Administration in meeting their legislated responsibilities, in improving the performance of the corporation in the programs and services it delivers and in ensuring the accountability of local government to the taxpayers. Internal Audit will bring an independent, objective, professional and value-added approach in evaluating the economy, efficiency, effectiveness and equity of the results of the corporation's programs and in evaluating the appropriateness and adequacy of risk management procedures and management controls.

SCOPE AND OBJECTIVES:

The scope of work for Internal Audit shall include all entities, agencies, Boards, Commissions and Trust Funds that are accountable to City Council and are owned and/or controlled by the City of Vaughan. This scope includes, but is not limited to, unrestricted access to all information including documents of a financial nature or otherwise for all years under review and to all personnel for each of those entities.

Internal Audit's objectives are as follows:

- To evaluate management's processes of risk management and management controls to determine whether they are appropriate, adequate and functioning in an effective manner;
- To evaluate the accuracy, timeliness, integrity and accountability of the Corporation's systems of record keeping and reporting to its stakeholders;
- To determine whether the corporation has acted in compliance with Council's Policies and in compliance with applicable rules, laws and regulations;

- To undertake such reviews and audits as necessary to provide assurance that the City's assets have been properly recorded and safeguarded;
- To evaluate whether the corporation's programs and services have been provided in an effective and efficient manner, to assess the accuracy, reliability and relevance of the performance information reported by management and to identify those areas where performance gaps exist; and
- To report Internal Audit's findings in these matters to the Finance and Administration Committee.

REPORTING:

Internal Audit shall:

- Report the findings and recommendations of the reviews, assessments and audits performed by Internal Audit directly to the Finance and Administration Committee as the Finance and Administration Committee meets throughout the year and/or at the call of the Chair. Internal Audit shall also report, on a timely basis, the findings from Internal Audit's review of items of special concern to the Finance and Administration Committee ;
- Report annually on the performance of Internal Audit regarding the annual work plan and on the budgets;
- Provide its findings and recommendations to the appropriate management of the City for discussion and to include management responses in the reports prepared for submission to the Finance and Administration Committee ;
- Submit other reports to both the Finance and Administration Committee and to City Administration as necessary to keep both the Committee and Administration informed of any significant developments, emerging trends and/or opportunities for improvement which could have a noticeable impact upon the City's programs or image; and
- Provide objective and reliable reports in a timely and ethical manner in keeping with the Professional Standards of the Institute of Internal Auditors.

In addition, Internal Audit will be a resource for information related to risk assessment and performance measurement to the corporation.

INDEPENDENCE:

The Director of Audit shall report to Council through the Finance and Administration Committee . The Director of Audit shall have unrestricted access to the Finance and Administration Committee and may meet with the Chair of the Committee to discuss issues pertaining to the corporation. Internal Audit shall be free from interference in determining the scope of work, in performing the field work necessary and in communicating its findings.

RESPONSIBILITY:

The Director of Audit and staff of internal audit shall:

- Develop a flexible 3 year audit plan incorporating performance measurement and risk assessment methodology, including any risks or control concerns identified by management and/or the Audit Committee and submit that plan to the Finance and Administration Committee for review and approval;
- Implement the 3 year audit plan as approved including, as appropriate, any additional special tasks or projects requested by management and/or by the Finance and Administration Committee ;
- Maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this Charter;
- Evaluate and assess significant emerging issues and new or changing services, processes, operations and control processes coincident with their development, implementation, and/or expansion;
- Assist in the investigation of significant, suspect and irregular activities within the City and notify the appropriate management and the Finance and Administration Committee of the findings;
- Perform audits of management generated performance measurements and assess the accuracy, reliability and relevance of the performance information reported;
- Act as an ongoing resource to management by providing impartial and objective advice related to control and risk management issues;
- Provide a copy of the budget for Internal Audit to the Finance and Administration Committee for their review, including professional development budgets for internal audit staff;
- Ensure audit field work is conducted and reports are prepared in accordance with the Standards for the Professional Practices of Internal Auditing and Code of Ethics promulgated by the Institute of Internal Auditors as well as other professional auditing standards that may be applicable or appropriate to the nature of the work;
- Ensure requests (formal and informal) from the City Manager, from the Finance and Administration Committee , from employees and/or residents under “concerned parties” regarding issues related to suspected improper activities involving City funds and/or City property are given adequate consideration and the most appropriate response; and
- Follow up on management’s responses to Internal Audit’s recommendations to determine whether management has acted upon the recommendations accordingly.

AUTHORITY

The Director of Internal Audit and staff of Internal Audit shall be authorized to:

- Have full, free and unrestricted access at all reasonable hours to all records (in both paper and electronic format), reports, property, functions, payroll records and

personnel throughout the corporation including the agencies, Boards, Commissions and Trust Funds as noted in the Scope of work;

- Receive any information and explanations deemed necessary to the conduct of the internal audit function;
- Have full, free and unrestricted access to the Finance and Administration Committee;
- Allocate internal audit resources, set frequencies, select subjects, determine scopes of work, and apply the techniques required to accomplish the audit objectives; and
- Obtain the assistance of personnel in other units of the City where they perform their own internal audits, as well as obtain the services of other specialists or experts from within or outside the City where that assistance or service is necessary to the completion of the review or audit.

The Director of Internal Audit and staff of internal audit shall not be authorized to:

- Perform or manage any operational duties for the City or its affiliates or make management decisions for operations in the normal course of those operations;
- Devise, develop or install systems, procedures, prepare records or undertake any activity which could be reasonably construed to compromise the independence of the audit;
- Initiate or approve accounting transactions external to Internal Audit; and
- Direct the activities of any City employee not employed in the Internal Audit unit, except to the extent such employee has been appropriately assigned to an auditing team or to otherwise assist the internal auditors.

The internal audit review and evaluation process does not in any way relieve other persons in the organization of the responsibilities assigned to them. Responsibility for determining appropriate actions, decision making, implementation and monitoring of appropriate controls, complying with policies, procedures, laws and regulations as well as correcting deficiencies rests with the respective administrators and management.

CONFIDENTIALITY

When, in the opinion of Internal Audit, information obtained during the course of an audit may be confidential and should not be made available to the public, which also includes other employees, Internal Audit shall review this information with the City Solicitor or outside counsel, depending on the nature and severity of the issue, for a legal opinion before any further action or distribution of the report is taken. In other cases, the audit problems, findings, conclusions and recommendations shall be discussed only with the authorized representatives of the auditee prior to the distribution of the report to the Audit Committee and to the auditee and the City Manager.

MANAGEMENT RESPONSIBILITIES

The City Manager shall:

- Ensure that Internal Audit is provided with the full support and co-operation of all levels of operations and management of the City and its consolidated entities and agencies;
- Provide Internal Audit complete and unimpeded access to all records (in both paper and electronic format), property and personnel necessary for the performances of the audit, review or evaluation being undertaken;
- Ensure a written response to the recommendations in the Internal Audit reports is submitted to the Director of Audit;
- Promptly inform the Director of Audit of known or suspected cases of an inappropriate nature (misuse, abuse or theft) involving City funds, property and employees.

STANDARDS OF AUDIT PRACTICE

The staff of Internal Audit will continually meet or exceed (where applicable) the *Standards for the Professional Practice of Internal Auditing* as set out by The Institute of Internal Auditors.

Director of Audit

City Manager

Audit Committee Chair

Dated _____

Internal Audit Charter

Vision:

A catalyst for continuous process improvement by promoting prudent use of resources and sound business practices and enhancing management processes by encouraging better policy, planning and decision making frameworks.

Purpose:

The Internal Audit Department will provide independent, objective assurance and consulting activities designed to add value and improve operations. The Internal Audit Department will meet its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, management control framework, regulatory compliance and governance processes.

Accountability:

The Director of Internal Audit will report to the Vice President Human Resources and Organizational Effectiveness, and is responsible for the development, review and modification of audit policies, procedures and goals for the conduct of audits.

The Director of Internal Audit has full and direct access to the members of the Executive Management Team, the President and CEO, members of the Audit and Finance Committee, the Board of Directors and the external auditors to discuss audit policies, audit findings and recommendations, audit follow-up, and other matters as necessary.

Authority and Independence:

The staff of internal audit is authorized to have full and free access to PowerStream records, personnel and all levels of management in carrying out their duties. Documents and information given to the Internal Auditors during periodic reviews will be handled with due care and confidentiality.

The internal audit staff is not authorized to perform any duties that place them in a conflict of interest and impair their independence or objectivity in fact or appearance.

Responsibilities and Deliverables:

Work collaboratively with management, the scope of Internal Audit includes assessment of:

- the effectiveness of management systems, policies and procedures in identifying and managing risks
- the effectiveness and efficiency of management's means of safeguarding its assets
- the adequacy and effectiveness of internal control systems
- compliance with laws, regulations, and policies within PowerStream including but not limited to health and safety and regulatory compliance within the LDC framework
- the accuracy, reliability and security of information systems and computer operations
- the effectiveness of the consulting and advisory services PowerStream engages in.

In carrying out these accountabilities, Internal Audit, in consultation with Management will:

- recommend a flexible, risk based annual Internal Audit Plan to be conducted during the year. The Internal Audit Plan will be submitted for review and approval by the Executive Management Team and will be provided to the Board of Directors
- monitor and update the Risk Management framework for PowerStream
- issue an appropriate written report following the conclusion of each audit and distribute the report to the appropriate parties
- report to the Executive Management Team and quarterly to the Audit and Finance Committee on the status of the Internal Audit Plan and any significant findings
- monitor managements' implementation of corrective actions resulting from audit findings and provide assessments of progress on such actions
- promote sound business practices and provide guidance on continuous improvements and performance management
- attend the Audit and Finance Committee meetings
- ensure internal auditors have appropriate professional qualifications and skills, and opportunities for sufficient training to develop their internal auditing competence and to obtain Certified Internal Auditor certification.

Code of Ethics:

Internal audit staff has a responsibility to conduct themselves so that their good faith and integrity are not open to question.

Internal audit

From Wikipedia, the free encyclopedia

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. Internal auditing is a catalyst for improving an organization's effectiveness and efficiency by providing insight and recommendations based on analyses and assessments of data and business processes. With commitment to integrity and accountability, internal auditing provides value to governing bodies and senior management as an objective source of independent advice. Professionals called internal auditors are employed by organizations to perform the internal auditing activity.

The scope of internal auditing within an organization is broad and may involve topics such as the efficacy of operations, the reliability of financial reporting, deterring and investigating fraud, safeguarding assets, and compliance with laws and regulations.

Internal auditing frequently involves measuring compliance with the entity's policies and procedures. However, Internal auditors are not responsible for the execution of company activities; they advise management and the Board of Directors (or similar oversight body) regarding how to better execute their responsibilities. As a result of their broad scope of involvement, internal auditors may have a variety of higher educational and professional backgrounds.

Publicly-traded corporations typically have an internal auditing department, led by a Chief Audit Executive ("CAE") who generally reports to the Audit Committee of the Board of Directors, with administrative reporting to the Chief Executive Officer.

The profession is unregulated, though there are a number of international standard setting bodies, an example of which is the Institute of Internal Auditors ("IIA"). The IIA has established Standards for the Professional Practice of Internal Auditing^[1] and has over 150,000 members representing 165 countries, including approximately 65,000 Certified Internal Auditors.^[2]

Accounting

Key concepts

Accountant · Accounting period · Bookkeeping · Cash and accrual basis · Constant Item Purchasing Power Accounting · Cost of goods sold · Debits and credits · Double-entry system · Fair value accounting · FIFO & LIFO · GAAP / International Financial Reporting Standards · General ledger · Historical cost · Matching principle · Revenue recognition · Trial balance

Fields of accounting

Cost · Financial · Forensic · Fund · Management · Tax

Financial statements

Statement of Financial Position · Statement of cash flows · Statement of changes in equity · Statement of comprehensive income · Notes · MD&A · XBRL

Auditing

Auditor's report · Financial audit · GAAS / ISA · **Internal audit** · Sarbanes–Oxley Act

Accounting qualifications

CA · CCA · CGA · CMA · CPA · CGFM · CWA

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Other definitions

The definition above (first sentence of this page) is in essence the IIA's definition^[3]. A similar definition has been developed by the accounting profession and adopted by the government auditors: the **ISA 610** and the **INTOSAI's standard ("ISSAI") 1003** define the Internal audit function as *"An appraisal activity established or provided as a service to the entity. Its functions include, amongst other things, examining, evaluating and monitoring the adequacy and effectiveness of internal control."*

History of internal auditing

The Internal Auditing profession evolved steadily with the progress of management science after World War II. It is conceptually similar in many ways to financial auditing by public accounting firms, quality assurance and banking compliance activities. Much of the theory underlying internal auditing is derived from management consulting and public accounting professions. With the implementation in the United States of the Sarbanes-Oxley Act of 2002, the profession's growth accelerated, as many internal auditors possess the skills required to help companies meet the requirements of the law.

Organizational independence

To perform their role effectively, internal auditors require organizational independence from management, to enable unrestricted evaluation of management activities and personnel. Although internal auditors are part of company management and paid by the company, the primary customer of internal audit activity is the entity charged with oversight of management's activities. This is typically the Audit Committee, a sub-committee of the Board of Directors. To provide independence, most Chief Audit Executives report to the Chairperson of the Audit Committee and can only be replaced with the concurrence of that individual.

◆ According to the Institute of Internal Auditors, the Internal Auditor's obligation of Independence refers to:

- **1) The reporting line or status of the CAE** *The Chief Audit Executive must report to a level within the organization that allows the internal audit activity to fulfill its responsibilities. The chief audit executive must confirm to the board, at least annually, the organizational independence of the internal audit activity (IIA standard 1110).*

*Organizational independence is effectively achieved when the chief audit executive reports functionally to the board (IIA practice advisory 1110A1). The board is a governing body, such as the board of directors, supervisory board, head of an agency or legislative body, board of governors or trustees of a nonprofit organization, or any other designated body of the organization, including the **audit committee** to whom the chief audit executive may functionally report (IIA Glossary).*

- **2) Attitude of auditors, procedures of the internal audit department.** *The internal audit activity must be free from interference in determining the scope of internal auditing, performing work, and communicating results (IIA practice advisory 1110A1).*
- **3) Communication right.** *The chief audit executive must communicate and interact directly with the Board of Directors (IIA standard 1111).*

♦ According to Mautz R.K. & Sharaf H.A, **American Accounting Association**^[4], there are three main ways in which the auditor's independence can manifest itself: Programming independence, Investigative independence, Reporting independence. For more detail, see the wikipage Auditor independence which deals with the independence of the external auditors.

♦ The **European Union** is strongly in favour of "Audit committees and an effective internal control system" (8th EU **Company Law Directive on Statutory Audit**^[5]). This 8th Directive states that "*Each public-interest entity shall have an audit committee*" which inter alia shall "*monitor the effectiveness of the company's internal control, internal audit where applicable, and risk management systems*". The **European Confederation of Institutes of Internal Auditing (ECIIA)**^[6] and Federation of European Risk Management Associations (FERMA) also support the independence of Internal Auditing. Their guidance^[7] on the 8th EU Company Law Directive states "*The head of internal audit reports periodically to the board or the audit committee and to senior management on the internal audit activity's purpose, authority, responsibility and performance relative to its plan. The main reporting line is to the audit committee.*"

♦ **Regarding public institutions**, the same principle of independence of internal audit applies; cf. INTOSAI's standard GOV9140 "Internal auditor independence in the public sector" endorsed in 2010, article 9.32^[8]. "*The CAE should report ... to those charged with governance for strategic direction, reinforcement, and accountability. Those charged with governance (e.g. the audit committee) should safeguard the independence by approving the internal audit charter and (where applicable) the mandate.*"

The independence of the Internal Audit is applied by most international institutions: for instance, the European Commission audit is accountable to the Audit Progress Committee; the IBRD Auditor General reports to the president and to the audit committee comprising eight of the 24 executive directors; The IMF's internal audit is overseen by the External Audit Committee (three members, all external and with the "accounting and financial expertise required"); The OSCE's Office of Internal Oversight reports to the Secretariat General and the Permanent Council...

Role in internal control

Internal auditing activity is primarily directed at improving internal control. Under the COSO Framework, internal control is broadly defined as a process, effected by an entity's board of directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in the following internal control categories:

- Effectiveness and efficiency of operations.
- Reliability of financial reporting.
- Compliance with laws and regulations.

Management is responsible for internal control. Managers establish policies and processes to help the organization achieve specific objectives in each of these categories. Internal auditors perform audits to evaluate whether the policies and processes are designed and operating effectively and provide recommendations for improvement.

In the United States, internal auditors may assist management with compliance with the Sarbanes-Oxley Act (SOX).

Role in risk management

Internal auditing professional standards require the function to monitor and evaluate the effectiveness of the organization's Risk management processes. Risk management relates to how an organization sets objectives, then identifies, analyzes, and responds to those risks that could potentially impact its ability to realize its objectives.

Under the COSO enterprise risk management (ERM) Framework, risks fall under strategic, operational, financial reporting, and legal/regulatory categories. Management performs risk assessment activities as part of the ordinary course of business in each of these categories. Examples include: strategic planning, marketing planning, capital planning, budgeting, hedging, incentive payout structure, and credit/lending practices. Sarbanes-Oxley regulations also require extensive risk assessment of financial reporting processes. Corporate legal counsel often prepares comprehensive assessments of the current and potential litigation a company faces. Internal auditors may evaluate each of these activities, or focus on the processes used by management to report and monitor the risks identified. For example, internal auditors can advise management regarding the reporting of forward-looking operating measures to the Board, to help identify emerging risks.

In larger organizations, major strategic initiatives are implemented to achieve objectives and drive changes. As a member of senior management, the Chief Audit Executive (CAE) may participate in status updates on these major initiatives. This places the CAE in the position to report on many of the major risks the organization faces to the Audit Committee, or ensure management's reporting is effective for that purpose.

Internal auditors may help companies establish and maintain Enterprise Risk Management processes.^{[9][10]} Internal auditors also play an important role in helping companies execute a SOX 404 top-down risk assessment. In these latter two areas, internal auditors typically are part of the project team in an advisory role.

Role in corporate governance

Internal auditing activity as it relates to corporate governance is generally informal, accomplished primarily through participation in meetings and discussions with members of the Board of Directors. Corporate governance is a combination of processes and organizational structures implemented by the Board of Directors to inform, direct, manage, and monitor the organization's resources, strategies and policies towards the achievement of the organizations objectives.^[11] The internal auditor is often considered one of the "four pillars" of corporate governance, the other pillars being the Board of Directors, management, and the external auditor.^[12]

A primary focus area of internal auditing as it relates to corporate governance is helping the Audit Committee of the Board of Directors (or equivalent) perform its responsibilities effectively. This may include reporting critical internal control problems, informing the Committee privately on the

capabilities of key managers, suggesting questions or topics for the Audit Committee's meeting agendas, and coordinating carefully with the external auditor and management to ensure the Committee receives effective information.

Nature of the internal audit activity

Based on a risk assessment of the organization, internal auditors, management and oversight Boards determine where to focus internal auditing efforts. Internal auditing activity is generally conducted as one or more discrete projects. A typical internal audit project^[13] involves the following steps:

1. Establish and communicate the scope and objectives for the audit to appropriate management.
2. Develop an understanding of the business area under review. This includes objectives, measurements, and key transaction types. This involves review of documents and interviews. Flowcharts and narratives may be created if necessary.
3. Describe the key risks facing the business activities within the scope of the audit.
4. Identify control procedures used to ensure each key risk and transaction type is properly controlled and monitored.
5. Develop and execute a risk-based sampling and testing approach to determine whether the most important controls are operating as intended.
6. Report problems identified and negotiate action plans with management to address the problems.
7. Follow-up on reported findings at appropriate intervals. Internal audit departments maintain a follow-up database for this purpose.

Project length varies based on the complexity of the activity being audited and Internal Audit resources available. Many of the above steps are iterative and may not all occur in the sequence indicated.

By analyzing and recommending business improvements in critical areas, auditors help the organization meet its objectives. In addition to assessing business processes, specialists called Information Technology (IT) Auditors review information technology controls.

c 21

COMMUNICATION

CW - June 14/2011

ITEM # - 46



WOODBRIDGE SOCCER CLUB

Vaughan Grove Sports Park
 7401 Martingrove Rd., South of Hwy.#7 (W.S. Club Office)
 Mailing Address: 5289 Highway #7, Unit #7, Box 56571, Woodbridge, L4L 8V3
 Tel: (905) 851-4496 • Fax: (905) 851-6761 • Toll Free #: 1-877-336-2155
 email: wstrikers@bellnet.ca • website: wsestrikers.com



June 13, 2011

Mayor and Members of Council
 City of Vaughan
 2141 Major Mackenzie Drive
 Vaughan, ON
 L6A 1T1

Dear Mayor and Members of Council,

Re: Item 46, Committee of the Whole, June 14, 2011 / Finalizing the Development of Additional Soccer Fields in Woodbridge West (Ward 2)

I was pleased to see this item on the agenda of this week's Committee of the Whole, thanks to Councillor Carella; but I disappointed that this step to take us down the road to additional and *very much needed* soccer fields in Woodbridge is such a small one.

As veteran members of Council know, the idea of doing something soccer-related on the ORC lands has been around for several years; actually, I was under the impression that these lands would be developed by the City and a private partner last year. What happened to that idea? If a private partner is not found, will these fields be approved as part of the 2012 budget? Or be put off for yet another year? I believe that is the likely scenario, unless the City re-commits to exploring a public-private partnership right away, so that these fields can be in place next spring.

With that goal in mind, I would ask that the City proceed immediately, so that these fields can be built and ready for next year's season.

Sincerely,

Sal Infante
 President



C 22
COMMUNICATION
CW - June 14/2011
ITEM # - 1

June 13, 2011

Mayor & Members of City Council
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ontario

Re: Notice of Public meeting – Proposed Amendments to Sign Bylaw 203-92, as amended and Sign Bylaw 178-2003, as amended

Mayor & Members of City Council:

We have reviewed the staff report and are in support of the recommendations before us.

Pattison would like to take the opportunity to provide additional input into the City’s Sign bylaw as it pertains to technological changes in our industry and hopefully have these changes may be reflected in Vaughan’s Sign Bylaw going forward.

The permitted billboard in the City of Vaughan is essentially a static board with the advertising copy applied with paper and paste. By-laws across the province as well as, across the country provide for static billboards, tri-vision billboards and more recently digital static and video billboards.

To date, there are a number of digital billboards located in the City of Toronto, both on private property and City-owned property. Recently, the City of Mississauga installed digital boards on their municipal property lands. Digital has been well received and to date have not received any negative feedback, rather the opposite as the community has been requesting space on the boards to promote events.

The question of safety respecting these signs as a distraction to vehicular traffic always surfaces in the debate surrounding digital signage, but to date there is no concrete data or

PATTISON OUTDOOR ADVERTISING LP

Suite 500 West Tower 2700 Matheson Blvd. West Mississauga ON L4W 4V9 Telephone : 905 282 6800
Fax : 905 282 9698



studies that lend it to this very issue. Furthermore MTO studies also support this technology.

We are requesting that Vaughan City Council consider expanding the billboard criteria as currently defined in Sections 15.1 and 15.2 of the City of Vaughan Sign Bylaw to allow for more flexibility.

We respectfully submit the following amendment for consideration by City Council to Sign Bylaw 203-92, as amended:

- (x) Amend Section 15.1, entitled *Vacant Industrial and Commercial Zoned Lands and Utility Corridors*, and Section 15.2 entitled, *Developed and Commercial Zoned Lands* by adding the following clause which contains the following wording:

Poster Panel signs may contain, static copy, tri-vision panel copy, as well as digital static copy, provided in the case of digital:

- a. The digital face(s) contain static images, as the only permitted uses.
- b. The static images are allowed to change every 6-10 seconds.
- c. This technology shall allow for the digital board to automatically adjust to control any ambient light levels.
- d. Time is provided for the City of Vaughan and/or the immediate community to use for community messages, Amber alerts, etc.
- e. That video, scrolling, full motion or animation not be permitted, only static digital images be permitted.

A handwritten signature in black ink that reads "Sid Catalano".

Submitted by Sid Catalano
Pattison Outdoor Advertising, LP

Kleinburg and Area Ratepayers' Association

P.O. Box 202, Kleinburg, Ontario, L0J 1C0
Email: kara@kara-inc.ca Website: www.kara-inc.ca

June 14, 2011

To: Mayor and Members of Vaughan City Council
Cc: Attention: Clerk's Department
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON L6A 1T1

c 23
COMMUNICATION
CW - June 14/2011
ITEM # - 39

Re: GTA West Corridor Selection

The Kleinburg and Area Ratepayer's Association (KARA) has reviewed the report from the Commissioner of Engineering and Public Works to the Committee of the Whole on May 31st (item 11) along with recent materials from the GTA West Corridor Planning and Environmental Assessment Study.

In the Engineering and Public Works report, it is noted that "the GTA West Corridor is expected to traverse the most intact and sensitive area of the Greenbelt in Vaughan".

KARA has questioned the GTA West EA Team conducting the study and understands that the parameters given to the team restricted them from looking any further north than the City of Vaughan for a suitable corridor. Therefore, no alternate route, north of the City has been evaluated for environmental or socio-economic impacts. We believe that there are alternate routes north of the study area which *might* prove to have less environmental impacts compared to the current chosen corridor and that a study is warranted to evaluate these alternatives. The eventual extension of the 427 North should also be of significant consideration in the evaluation of alternatives.

We are not asking that the route be changed, or that the current process be slowed in any way. We are requesting that the MTO be asked to examine possible alternatives and that the final route be chosen based on data from a comprehensive and complete study.

Without the study, it is impossible to state unequivocally that the best possible route has been chosen.

Sincerely,



Ken Schwenger
President, KARA

C 24

COMMUNICATION

CW - June 14 / 2011

ITEM # - 39

232 Camlaren Crescent
Kleinburg ON L0J 1C0

June 14th, 2011

To: Mayor and Members of the City of Vaughan Council
cc. Mr. Jeffrey Abrams, City Clerk

I wish to comment on the choice of the Preliminary Route Planning Study Area for Stage 2 of the Environmental Assessment, specifically, the section which runs from approximately Highway 50 to Highway 400.

Throughout most of its roughly 15 kilometre length, this section runs mainly through the Greenbelt. This is in stark contrast to the sections in Halton Hills and Peel Regions which, admirably, only traverse very small sections of the Greenbelt. In fact, the total amount of Greenbelt affected in those regions is a fraction of the amount of Greenbelt affected in Vaughan.

While it is understood that the Ministry has protocols in place to moderate the impact of transportation corridors where they pass through Greenbelt areas it is impossible to eliminate the direct impact of a 210 metre corridor and the indirect impacts caused by attracting development nearby. The noise, air pollution, visual pollution and run off will affect a much wider area than the 210 metre corridor. It is difficult to believe that the Province created the Greenbelt in order to provide massive transportation corridors if less intrusive alternatives are available

My understanding of the Province's Greenbelt policy is that new or expanding infrastructure shall avoid key natural heritage features or key hydrologic features unless need has been demonstrated and it has been established that there is no reasonable alternative. While there may be no reasonable alternatives within the study area, this is not quite the same as saying there are no reasonable alternatives at all.

York Region has scheduled substantial upgrades to Major Mackenzie Drive and other roads in West Vaughan. These will help carry increased traffic between Highways 400 and 50. Peel Region is planning an east-west arterial connector to meet Major Mackenzie Drive. The Province has plans to extend Highway 427 to Major Mackenzie Drive. These and other developments by the Region will improve traffic flow in and through West Vaughan alleviating the need for a new corridor for the time being.

There may be an opportunity to develop a corridor north of the Greenbelt where intrusion into the Greenbelt would far less than if it were to run through Vaughan. However, to connect to the proposed preliminary route of the GTA West Corridor a crossing of the Greenbelt and the Oak Ridges Moraine would be required. Any substantive extension of Highway 427 northward from Major Mackenzie Drive would have to do just that. I understand that this also would result in a significant intrusion into sensitive areas, but if a further extension of Highway 427 is a possibility within the foreseeable future there is no point having two corridors running through the Greenbelt if the transportation objectives can be achieved with one.

This should not be taken as a request to defer the planning and assessment stage of the GTA West Corridor or the commencement of Stage 2 of the process. Indeed, the more opportunity the public has to see the plans unfold the better. However, what is requested is that Council request that the Ministry of Transportation evaluate a routing of the Corridor north of the Greenbelt and confirm that the negative socio/environmental impacts of the proposed route through West Vaughan are less than those of an alternative corridor which crosses the Oak Ridges Moraine, if that is the case, and further, that the Ministry does not have any intention to extend Highway 427 northward beyond Major Mackenzie Drive.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Brand', with a stylized flourish at the end.

David Brand.

June 14, 2011
Richard T. Lorello
235 Treelawn Blvd P.O. 927
Kleinburg Ontario L0J 1C0,
rlorello@rogers.com

c25
COMMUNICATION
CW - June 14/2011
ITEM # - 55

Mayor, Members of Council.

Earlier today I sent correspondence with respect to the City's report to review the internal audit charter. I am here now in support of Deputy Mayor Rosati's initiative and I would like council to take this opportunity to establish the position of an Auditor General, independently reporting to Council, as provided for within the Municipal Act.

The role of an independent Auditor General within the City of Vaughan would clearly be a major step forward for our city. I would like to stress the importance of this function in that it is not simply a new audit position or accounting function. It would be much more than that. It would enable us to achieve true transparency and accountability.

In my view the newly established position would be an essential and positive structural management change for our city in that it will provide an important check and balance for taxpayers. But more importantly, the adoption of an Auditor General will send a clear message to the residents and the GTA that Vaughan is taking concrete steps to changing its image and establishing real structural change. Make no mistake this is an opportunity to deliver on the mandate that Vaughan voters requested in the last municipal election.

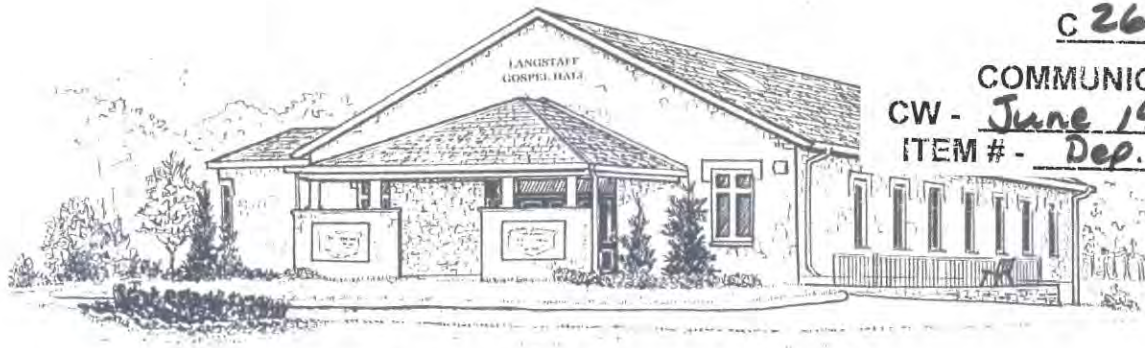
Establishing the position of the Auditor General will send a clear message to residents that Vaughan will protect and respect their tax dollars and that questionable practices of the past will no longer be tolerated and that any questionable practices in the future will be reviewed.

The clear message to the residents of Vaughan is that Council is striving to insure that taxpayers are getting value for every tax dollar spent.

However, I must stress that all of these goals cannot be achieved if this important position does not have the proper focus and mandate. In other words this position cannot be window dressing. It must be an effective, efficient and independently report directly to an audit committee comprised of all Councillors.

The office of the Auditor General must be approachable by all residents to handle complaints and concerns within a secure and confidential environment. Only in these ways will the office of the Auditor General be viewed as a valuable and effective resource.

I ask you today to send a clear message and tell that residents that Accountability and Transparency is not just a catchy phrase, but that Vaughan Council will be taking added steps to achieve true Accountability and Transparency. Thank you



Langstaff Gospel Hall

2011 Community Outreach Activities Deputation to City Vaughan Committee of the Whole June 14, 2011 3:00 PM

Background Information

- Congregation of approximately 100 adults, with another 30-40 regular participants if children and youth are included
- Located at 1350 Langstaff Rd. – on the north side of Langstaff, just east of Dufferin
- Active in community outreach activities including Sunday School work, Community Barbecues, and other activities both at the hall location, as well as in satellite areas.

Tuesday Night Kids' Club

- For the past few years we have operated a "Tuesday Night Kids' Club" in the gym at the Herbert Carnegie Public School just south of Teston Rd. between Bathurst and Dufferin
- Approximately 50 community children attend these sessions, which run from 6:30 to 8:00 PM on Tuesday evenings from September through to the end of May
- This year's term just ended a couple of weeks ago, with a special season-ending trip to the Richmond Hill Wave Pool for all participating children and their parents.

2010 Outreach Activities at Keele & Kirby

- Last year, as an extension of our Tuesday Night Kids' Club activities, we planned a 2-week outreach effort near Keele & Kirby sideroads, reaching out to many of the families and contacts that we work with throughout the school year.
- A tent was installed at 11290 Keele Street to accommodate some of the activities. During the meetings we were visited by the Fire Department who gave us a list of items to comply with – all of which we satisfied.
- Some photos from the 2010 community outreach activities are included on the next page
- We also were informed at that time by city staff that we should have applied for a Special Event Permit for our activities at the site – a process which we committed to pursuing for future years' activities.

1350 Langstaff Rd., Thornhill, Ontario, Canada L4J 8P8

Photos of Activities from 2010 Community Outreach at 11290 Keele Street



Plans for 2011 Community Outreach at 11290 Keele Street

- For the summer of 2011, we decided to have 2 weeks of community outreach activities again at the 11290 Keele Street site.
- As advised by City of Vaughan staff last summer, we began the process in early 2011 to apply for a Special Event Permit for our planned outreach activities this summer
- Attachment 1 is a summary of the Letter of Intent included as part of this application to the Clerk's office.
- We received our Special Events Permit on April 28, 2011 (copy included as Attachment 2), subject to several conditions, all of which we have either already satisfied or are in the process of satisfying.
- One of the conditions was to contact the building department to obtain a building permit – which we did immediately upon receiving our Special Events Permit.

Current Dilemma & Reason for Deputation Today

- When we went to apply for the building permit we were informed at that point that a tent could not be installed at the property without going to Committee of Adjustments because of the existing zoning.
- Had we known that going into the process, we could have begun that process back at the start of 2011 – but finding that out at the beginning of May, there is insufficient time for that process to be pursued.
- We are therefore requesting a concession from Council to allow us to get a building permit issued for the installation of the 30'x60' tent at the property for our planned event from June 26th to July 9th.
- We would also like to request permission to do similar events on this property in future years – and are happy to comply with whatever procedural requirements there may be to facilitate such a request.

Conclusion

We very much appreciate the opportunity of appearing before the committee today to make this request – and would be happy to provide whatever additional information may be necessary.

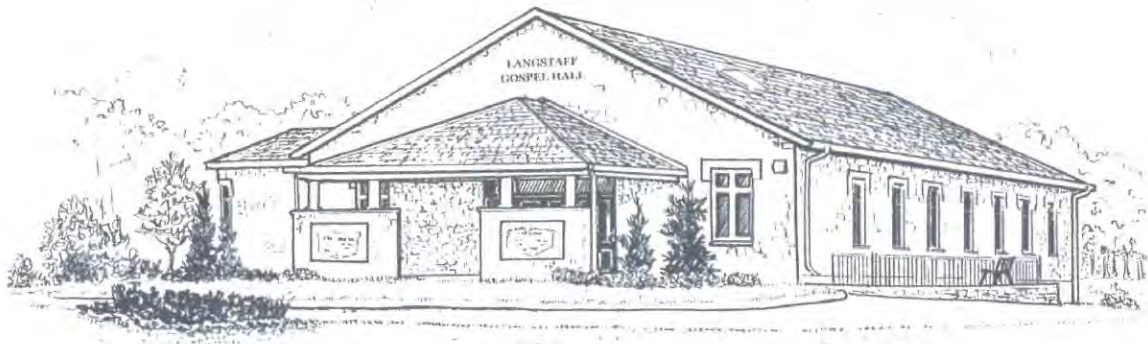
Enquiries can be directed to:

Andrew Ussher
P: 647-448-3164
E: andrewussher@rogers.com

Michael Da Silva
P: 416-909-1506
E: mike@blackthorn.ca

List of Attachments

1. Letter of Intent submitted to City in March as part of our application for a Special Event Permit.
2. Special Event Permit 14-2011 received from City of Vaughan April 28, 2011.
3. Certificate of Insurance naming City of Vaughan as Additional Insured (part of satisfying the conditions of the Special Event Permit)
4. Copy of Proposed Notice to be distributed in area announcing community outreach activities – 2,500 of these will be printed, and hand-distributed to all properties in the immediate vicinity of the site.



Langstaff Gospel Hall

March 25, 2011

Clerk's Office
City of Vaughan
Attn: Angela Dimartino

Re: Letter of Intent Re: Planned Community Outreach Events - June 26 - July 8, 2011

Dear Ms. Dimartino,

The congregation from Langstaff Gospel Hall, located near Dufferin & Langstaff in the City of Vaughan, is planning two weeks of community outreach activities at 11290 Keele Street for the above-noted dates.

The planned activities will consist of:

1. A "Kids Club" program that will run from 10 AM - 12 noon Monday July 4th through to Friday July 8th. These sessions will include:
 - a. Singing
 - b. Interactive sessions for kids, teaching life lessons based on Biblical principles
 - c. Crafts
 - d. Sports Activities
 - e. Information on our ongoing year-round outreach activities, including Tuesday night Kids Club sessions held at the Herb Carnegie Public School, Easter Programs, Christmas Programs, etc.

2. An adult outreach program that will run from 7 PM - 9 PM each evening, Sunday June 26 through to Friday July 8th. These sessions will include:
 - a. Singing
 - b. Bible-based life lessons
 - c. Information on our ongoing year-round community outreach activities.

The sessions will be held in a 30'x60' tent. There will be no sound amplification outside the tented space.

If there are any questions regarding the above, we would be happy to provide whatever further detailed information that may be required.

Sincerely,

Andrew Ussher
Trustee

1350 Langstaff Rd., Thornhill, Ontario, Canada L4J 8P8



April 28, 2011

Michael Da Silva
675 Cochrane Drive
East Tower, 6th Floor
Markham, Ontario
L3R 088

Re: Special Event Permit 14-2011
June 26 to July 2nd, 2011 (7 to 9 p.m.)
July 3 to July 9th, 2011 (10 a.m. to 12) (7 to 9 p.m.)
11290 Keele Street

The above noted event is subject to the following conditions:

Insurance certificate is required naming the Corporation of the City of Vaughan as additional insured for \$ 2 million.

Twenty-five dollars applies to the permit.

The applicant must contact the Building Dept. for the tent permit (905) 832-8510. Also, the applicant must provide two U.L.C approved, 3A-10BC rated fire extinguishers from the Fire Prevention department.

Personnel staff must be on site for the entire event.

Property owners in the area must be notified prior to the event.

The permit will be released to you from the City of Vaughan Clerk's Department upon completion of the above conditions.

Trusting the above is satisfactory.

A handwritten signature in cursive script that reads "A. Di Martino".

Angela Di Martino
Clerk's Receptionist
Office of the City Clerk

angela.dimartino@vaughan.ca
(905) 832-8504 ext. 8236

ROBERTSON HALL

CERTIFICATE OF INSURANCE

This is to certify to: Corporation of the City of Vaughan
 2141 Major Mackenzie Drive
 Vaughan, Ontario
 L6A 1T1

That policies of Insurance as herein described have been issued to the insured named below and are in force at this date.

Name of Insured: Langstaff Gospel Hall

Address of Insured: 1350 Langstaff Road
 Thornhill, Ontario
 L4J 8P8

Insurer: THE SOVEREIGN GENERAL INSURANCE COMPANY

Location and Operations to which this Certificate applies:

RE: Community Outreach held at 11290 Keele St., Vaughan, Ontario L6A 1S1 on
 June 26 – July 9, 2011.

| KIND OF POLICY | LIMITS OF LIABILITY | POLICY NUMBER | EXPIRY DATE |
|---|---|---------------|---------------|
| COMMERCIAL GENERAL LIABILITY (EXCEPT AUTOMOBILE) INCLUDING: PRODUCTS/COMPLETED OPERATIONS NON-OWNED AUTOMOBILE LIABILITY PERSONAL INJURY LIABILITY TENANTS LEGAL LIABILITY – BROAD FORM SUB-LIMIT, IF ANY \$2,000,000. PER OCCURRENCE RESTRICTIONS (if any): REFER TO POLICY WORDINGS | \$2,000,000. INCLUSIVE LIMIT BODILY INJURY AND PROPERTY DAMAGE COMBINED | CPP981032 | April 1, 2012 |
| OTHER | N/A | | |

ADDITIONAL INSURED: The following name is added to the policy as an Additional Insured, but only with respect to the above noted location and arising out of the Named Insured's operations. The policy limits are not increased by the addition of such Additional Insured beyond those stated in this Certificate.

CORPORATION OF THE CITY OF VAUGHAN

NOTE: The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy. This certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the Insurer. The insurer will endeavor to mail to the holder of this certificate 15 days written notice of any material change in or cancellation of these policies, but assumes no responsibility for failure to do so.

ROBERTSON HALL INSURANCE INC.

per 
 (AUTHORIZED REPRESENTATIVE)

Date June 7, 2011

Att: Andrew Ussher
 Email: andrewussher@rogers.com

Langstaff Gospel Hall

Proposed Notice of Community Outreach Meetings

(2500 copies to be hand-distributed around Keele St & Kirby Sdrd area)



2 - Front of card

Jesus said 'I am the way, the truth and the life; no man cometh unto the Father, but by me' *John 14:6*

You are invited

- **Community Outreach Meetings** • **No collections**
- **Sunday June 26th – Friday July 8th at 11290 Keele St.**
(West side of Keele, just South of Kirby Rd. – See map bottom left)
7:30 – 8:30 every night except Saturday
- **Sunday July 10th to Friday July 15th at 1350 Langstaff Rd.**
(North side of Langstaff, just East of Dufferin, see map bottom right)
7:30 – 8:30 every night

Kids' Summer Bible Club

FIVE

- 1 week only
- For children ages 5 and up
- Monday July 4th – Friday July 8th, 10 AM – noon
- Singing, Bible lessons, games, sports activities
- All welcome – for information call: (905) 737-8627
See map at bottom left

Sponsored by:
the Christians from the Langstaff Gospel Hall
www.langstaffgospelhall.com



1 - Back of card